

**ASCE
Region 9
Awards Committee**

DRAFT

A. Introduction

The Awards Committee (AC) is responsible for coordinating the nomination and selection of Region 9 award recipients with Sections, Branches and Groups, and coordinating the nomination and selection of candidates for Society award consideration.

1. Purpose

To recognize individuals for outstanding achievements or leadership in civil engineering, or who through their work, support and advance the profession, and to recognize outstanding Civil Engineering projects in ASCE Region 9.

2. Goals

- *Annually recognize outstanding individuals and civil engineering projects in Region 9 through an awards program and awards ceremony.*
- *Establish and maintain an AC Operations Manual.*
- *Coordinate award nominations with the four Sections.*
- *Maintain and update the Region 9 Awards nomination website.*
- *Solicit the assistance of the Younger Members Committee and YMFs in identifying possible candidates for awards designated specifically for younger members.*
- *Solicit assistance from the Student Chapter and Branch leadership in identifying possible candidates for awards designated specifically for students, student chapter advisors and professional practitioner advisors.*
- *Solicit the assistance of the Sections, Branches, Groups and Committees in identifying nominees for all award categories.*
- *Support the annual Infrastructure Symposium and sponsorship.*

B. Membership

1. Committee Makeup

The Committee shall consist of a chairperson (appointed by the BOG), the Region 9 Administrator and at least one ASCE member volunteer from within each Region 9 Section. The Committee membership is open to all interested members.

2. Leadership and Organization

The Committee leadership consists of a chairperson and committee members as needed (selected by the Chair). The chair shall provide a monthly written report of the committee activities prior to each BOG meeting.

3. Committee Appointments

The Committee chair shall be as selected by the BOG and shall serve a term as set at the pleasure of the BOG.

C. Subcommittees

As subcommittee creation and needs are defined, the Committee chair proposes subcommittee chairs to the body of the Committee. The subcommittee chair is selected by a simple majority vote.

D. Procedures

1. *The Committee shall function in accordance with the Region 9 Bylaws, and the current edition of Roberts Rules of Order - Newly Revised.*

2. *The Committee will hold monthly conference calls at a date and time set by the chairperson, and other ongoing correspondence as required to maintain the awards program.*

E. Budget

The Committee's budget shall be established through the Region 9 annual budgeting process.

F. Calendar

The Committee monthly conference calls will be held, as needed, during the calendar year, and as additionally necessary to support the activities of the AC and Infrastructure Symposium.