

ASCE Region 9 Board
Governor and Section President Welcome Packet
(Approved Jan. 24, 2013)

On behalf of the ASCE Region 9 Board of Governors, we wish to welcome you to the Board. We are excited to have you as a part of our team as we move forward into the 21st Century. Our Board has embraced the ASCE Mission and 2025 ASCE Vision of Civil Engineering as part of our major tenants and look forward to your participation in realizing the ASCE Region 9 Strategic Plan for the future.

We hope the information below will provide you with the guidance and information you may find helpful either as a new ASCE Region 9 Governor serving on the ASCE Region 9 Board or as an incoming Section President participating in ASCE Region 9 Board meetings.

1. ASCE Region 9 is unique among all ASCE Regions in that we represent just one U.S. State, the State of California. All the other nine ASCE Regions cover multiple States/ territories/countries. This is due to the high population of ASCE members in California (over 18,000 as of 1/1/12).
2. ASCE Region 9 is one of ten geographic regions within the ASCE Society, nine within the United States and one for the international members. The Regions were established and defined under Article V of the ASCE Constitution, Bylaws, and Rules as management entities of the Society. Sections, Branches, and all other geographic units fall within these Regions.
3. Society Directors are elected by the members in these Regions to serve on the ASCE Society Board of Direction. Each Geographic Region has a Board of Governors, elected from within the Region and chaired by the Society Director from the Region.
4. Regions have been organized to provide input to the ASCE Society Board of Direction, facilitate communications, help implement the Society's Strategic Plan, promote leadership development, support the local geographic units, and improve member service within the Society. Regions may have committees and assemblies to facilitate their purposes.
5. The ASCE Region 9 Board is comprised of six Governors, four (4) Elected Region 9 Governors representing each Section and two (2) Appointed At-Large Region 9 Governors. Each Section President from each of the four (4) Sections in Region 9 is a voting member of the Region 9 Nominating Committee for Region 9 Board elections and appointments of Region 9 Governors.
6. The largest source of funding for the ASCE Region 9 Board comes from allotment contributions from each of the ASCE Sections (4) within the State of California.
7. The largest secondary source of funding for ASCE Region 9 is from the Society Member Dues for ASCE Region 9, which cannot exceed 11.5% of the total Society Member Dues received.

Duties of ASCE Region 9 Governors

The Duties of ASCE Region 9 Governors are generally defined for the following areas:

- Nominations / Elections
- Region Management
- Region Leadership
- Communication
- Advise
- Award Nominations
- Advocacy
- Strategic Planning and Implementation

Nominations/Elections

- Search for, Encourage & Support GREAT Candidates for Society Committees, Governors, Directors, and President-Elect
- Manage Nomination Process for Governors
 - Identify Open Positions
 - Review and Nominate
- Facilitate process for Directors
- Participate in process for Society President-Elect

Region Management

- Manage Affairs of the Region as a Board
- Prepare and Submit Annual Report
- Manage Region Funds
 - Make Use of the Funds – Provide Value
 - Perform an Annual Audit
- Establish, Reform, Dissolve Geographic Units within the Region
- Maintain Region Governing Documents
- Install Officers in Sections/Branches

Region Leadership

- Visit/Connect with Sections, Branches. . . .
- Provide Leadership for Region Programs...
- Technical, Educational, Professional, Management
- Serve as a Resource to Sections/Branches...
 - Society-level programs
 - Training
 - Problem-solving
 - Sharing of Best-Practice Ideas
 - Assess their needs, act on their needs
- Participate in Society Training / Conferences
 - Multi-Region Leadership Conference (MRLC)

- Presidents and Governors Forum
- Region Meetings/Assembly
- Involve Members in Region Committees
 - Mentor and Train new Region Leaders
 - Get more people involved and help “bridge the gap”

Further details about Governor’s roles and responsibilities on the Region 9 Board for Communication, Advise, Award Nominations, Advocacy and Strategic Planning and Implementation can be found in the following sources available in the ASCE Region 9 eroom:

- Best Practices Manual
- Talking Points
- Region Operations Handbook
- Geographic Services Staff

Role of Section Presidents in Region 9 Board Meetings

- Participate in Region 9 monthly conference calls and face-to-face meetings to:
 - Provide input and guidance to Region 9
 - Vote in Region 9 Nominating Committee actions
 - Update Region 9 on Section activities and support needs
 - Share and collaborate with other Sections

Events to Attend as Governors and Section Presidents

- Region Board Meetings (monthly conference calls and three (3) face-to-face meetings located in various locations)
- Board Orientation at ASCE Headquarters, Reston, VA – (new Governors only), First Fall of 3 year term)
- Presidents and Governors Forum at ASCE Headquarters, Reston, VA – Fall, annually (encouraged)
- ASCE Society Conference – Fall, annually (encouraged)
- Multi-Region Leadership Conference for your Region – (Governors only), Winter, annually
- Region 9 Events (e.g., Symposium and Awards)
- Section/Branch/Younger Member/Student Chapter visits – Throughout year
- ASCE Society Committee meetings – if appointed

Region 9 Board Calendar

Jan./Feb.	Attend Multi-Region Leadership Conference and Face-to-Face Region 9 Board meeting (participate in Nominating Committee voting)
March 1	The slate of proposed Region nominations, including Society President-elect nominations and Region Director nominations in appropriate years, and all nominations for Region Governors shall be provided to the Society Secretary.
March 1	Deadline for submitting committee names of the President-elect Official Nominee(s) selected shall be forwarded to the Secretary by the Chair of the Region Board of Governors.
June 1	An Organizational Entity may endorse one (1) Nominee for any given office. The endorsement should be provided directly to the Nominee by official correspondence, signed by the Chair.
June	Attend Face-to-Face Region 9 Board meeting and participate in Nominating Committee voting.
August 30	Submit Leadership Report to Geographic Services for web update and Official Register
September 1	Board of Governors shall provide to the Society Secretary
September	Attend Face-to-Face Region 9 Board meeting
Oct./Nov.	Attend ASCE Presidents and Governors Forum and Annual Conference
November 30	Region Annual Report is due at Headquarters
December 1	Candidates for the office of Geographic Region Governor shall submit a letter of intent to the Geographic Region Nominating Committee.
December 8	Chairs of the Geographic Region Board of Governors shall provide the Society Secretary with a written list of all declared President-elect Candidates from their Region.
December 15	Nominations of individuals for the office of President-elect are due by the Region Boards

Attachments:

- ASCE Region 9 Bylaws
- ASCE Region 9 Rules of Policy and Procedure
- ASCE Region 9 Contact List
- ASCE Region 9 Org Chart