**Membership Development**

**4.15 PE Review Course – Nashville Branch**

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| **1. Section/Branch** | Nashville Branch |
| **2. Section/Branch Size** | Medium |
| **3. Project Contact** |  |
| Name | Peter Nabhan |
| Phone Number | 775-412-1369 |
| Email | [Peter.Nabhan@terracon.com](mailto:Peter.Nabhan@terracon.com) |
| **4. Project Category** | Membership Development |
| **5. Project Description** | The PE Civil Exam Review |
| **6. The Process**  (What you did, When and How) | The course is a 10-week course taught by Professional Engineers and based on the Civil Engineering Reference Manual (Lindeburg 16th Edition). It focuses on the "breadth" (morning) portion of the exam and includes general topics covered during the morning part of the exam. Sessions include Water Resources, Geotechnical, Structural, Construction and Transportation. |
| **7. Those in Charge** (Committee, Task Committee, Etc.) | Young Members |
| **8. Time Frame**  (When Started, When Completed) | The 10-week course is offered twice a year. Once in the fall and once in the spring |
| **9. Success Factors**  (The Parts that Worked Really Well) | One of our successful factors was the fact that we offered the classes via a videoconferencing link. This allowed participants to participate that were outside of the Nashville area. We were able to capture students from all over Tennessee. |
| **10. Setback Factors**  (The Parts that did Not Work Well) | Covid-19 messed up the class schedule. Students in Spring 2020 were guaranteed enrollment in Fall 2020 session |
| **11. Creativity**  (This is something off the wall that we did) | In the past we struggled with having to find a consistent AV person. In Spring 2020 we managed to create a structure where one student did the AV and we had a share link file with all the class videos for access. |
| **12. Administration**  (What was most Important?) | Ensuring everyone felt safe and comfortable during the class sessions. |
| **13. Follow-Up**  (What was most important?) | Post exam follow-up was not possible. However, checking on the students and teachers occurred upon cancellation of the session and good feedback was received. |
| **14. Recommendations**  (What you should ALWAYS do with this project?) | Make sure your content is up to date and there is a high level of engagement with teachers and students |
| **15. Cautions**  (What you should NEVER do with this project?) | Stop improving. Every process can be bettered based on feedback. |
| **16. The Outcome** | No pass rate to compare to. However, we expect the satisfaction to be high. |
| **17. Ongoing Activity**  (Would you do it again?) | YES |
| **18. Speaker Contact Information**  (person from your Region who would be willing to speak about the Best Practice) |  |
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| **19. Additional Comments**  (We strongly recommend attaching relevant photos and graphics) |  |