5 – Awards

Awards Submission Portal – Region 9

1. Region	9
2. Project Contact	
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3. Project Category	Region Operations
4. Project Description	A Comprehensive Online Submission Portal for Annual Region 9 Awards, www.asceregion9awards.org
5. The Process (What you did, When and How)	To build upon the successful Region 9 Awards process in which each year over 150 nominations are submitted for Region 9 awards, and to help streamline the awards judging process, the Region 9 Awards Committee developed a comprehensive online electronic submission portal to facilitate the receipt of Region 9 awards. This portal is meant to facilitate and encourage each of the four California Sections of ASCE to submit nominations for each of the available categories of awards, and to provide an easier process to accomplish this task. The online portal was developed based on similar work that was done by the Orange County, California-Branch, and the Los Angeles Section. The web portal allows for instant electronic transfer of awards from all the Los Angeles area Branches into the Los Angeles Section online portal, and subsequently into the Region 9 Awards system. A similar process is envisions for the remaining three Sections.
6. Those in Charge (Committee, Task Committee, Etc.)	The Region 9 Awards Committee
7. Time Frame (When Started, When Completed)	Since June 2014, and on-going
8. Success Factors (The Parts that Worked Really Well)	A written Memorandum of Understanding (MOU) was signed between the Region 9 Director and each Section president, committing each Section to be responsible for the data entry and upload of the awards from each Section into the Region 9 awards portal. This effectively helped clarify the roles and responsibilities.
9. Setback Factors (The Parts that did Not Work Well)	

10. Creativity

(This is something off the

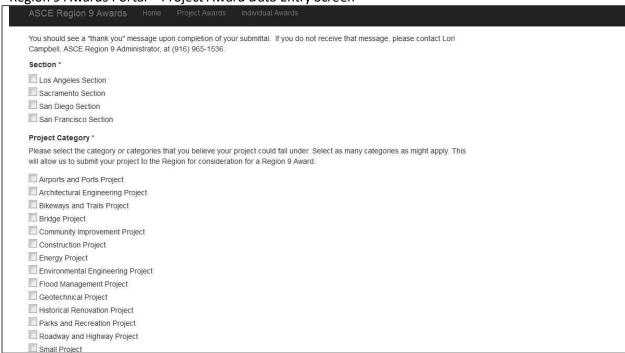
wall that we did)

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11. Administration	Collaboration with the individual Section presidents is key to adequate
(What was most	solicitation of nominations for the Region 9 awards
Important)	
12. Follow-Up	
(What was most	
important?)	
13. Recommendations	Must have extensive conversations with the web service provider, to ensure
(What you should ALWAYS	that all the necessary desired features are included and the desired timelines
do with this project?)	are met.
14. Cautions	
(What you should NEVER	
do with this project?)	
15. The Outcome	The new awards submission portal will help encourage the Section and
	Branches in California to seek to recognize their peers and colleagues by
	facilitating the submission of award nominations at the local level, which may
16 Ongoing Activity	eventually lead to winning a Regional award. I would encourage the other Regions to seek to develop tools to facilitate
16. Ongoing Activity (Would you do it again?)	awards submissions in those Regions, to effectively recognize the great work
(would you do it again:)	being done by civil engineers.
17. Speaker Contact	, ,
information	
(person from your Region	
who would be willing to	
speak about the Best	
Practice)	_
Name	Kwame Agyare
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18. Additional	This Best Practice includes attachments on the following pages.
Comments	

Region 9 Awards Portal – Awards Submittal Home Page



Region 9 Awards Portal – Project Award Data Entry Screen



Region 9 Awards Portal – Administration Page



Region 9 Awards Portal – Review Judges Screen

