

Multi-Region Leadership Conference Interactive Breakout Activity – Region 9

1. Region	9
2. Project Contact	
Name	Camilla Saviz, Jennifer Epp
Phone Number	(209) 946-3077 (Saviz)
Email	csaviz@pacific.edu; jennifer@lupoepp.org
3. Project Category	Region Operations
4. Project Description	Structured breakout activity to encourage Governors, Section/Branch/Younger Member/Student Chapter members to discuss strengths, areas for improvement, and ways to collaborate. This can also be used at the start of a regular Section or Branch meeting.
5. The Process (What you did, When and How)	Ran a 75-minute breakout session with specific questions, allowed participants to discuss the questions, then asked for a volunteer to report back. During the activity, the coordinators circulated around the room to gage progress, clarify questions, and to ensure that all (especially students and Younger Members) were contributing to the conversation.
6. Those in Charge (Committee, Task Committee, Etc.)	Region 9 Board of Governors.
7. Time Frame (When Started, When Completed)	MRLC Region breakout session; 45 minute activity
8. Success Factors (The Parts that Worked Really Well)	Director Epp welcomed the participants and provided an overview of the Region (with a map) – especially helpful for students. Moderators only provided instructions, but did not speak too much otherwise. Interaction between members, seating Governor/Section/Branch/YM/Student members from the same Section together and encouraging exchange of contact information. Broke up large tables into smaller groups to allow all to participate in the conversation. Time the activities and keep things moving.
9. Setback Factors (The Parts that did Not Work Well)	A bit too loud with everyone talking, although the participants did not seem to mind. Having smaller groups helped them to hear one another despite the noise.
10. Creativity (This is something off the wall that we did)	Candy for those who volunteered to report back – they were promised “Fame and Fortune” (they got to say their name, and got a 100 Grand candy bar). We also had candy for those who took notes and submitted their sheet at the end.

11. Administration (What was most Important)	Having clear directions projected on the screen – used a PowerPoint presentation.
12. Follow-Up (What was most important?)	
13. Recommendations (What you should ALWAYS do with this project?)	Provide focused and clear instructions in manageable pieces.
14. Cautions (What you should NEVER do with this project?)	Allow the conversation too run too long on each topic. Do not wait for all tables to be done, otherwise people sitting at the other tables will tune out.
15. The Outcome	Conversations among members within a Section.
16. Ongoing Activity (Would you do it again?)	Yes – I hope so!
17. Speaker Contact information (person from your Region who would be willing to speak about the Best Practice)	
Name	Camilla Saviz or Jennifer Epp
Address	Univ of the Pacific, 3601 Pacific Ave, Stockton, CA 95211
Phone Number	(209) 946-3077
Email	csaviz@pacific.edu
18. Additional Comments	This Best Practice includes attachments on the following pages.



MODERATOR NOTES
REGION 9 BREAKOUT

MULTI-REGION LEADERSHIP CONFERENCE
JANUARY 13-14, 2012 PORTLAND,
OREGON

Preparation: Moderator and other Governors; Put signs at each table corresponding to the Section (e.g., 3 tables for each: Los Angeles, Sacramento, San Diego, San Francisco.) Governors stand at door and throughout the room to welcome people and direct them to sit at a table corresponding to their Section. Ask people to not sit with people they know. Have Governors sit with their Section. If there are several under-populated tables, then combine them. If there are over-populated tables, break them up for the exercises that involve the whole table.

Use the projector to project the PowerPoint version of these instructions. You can also leave ~3 copies at each table.

Welcome – Jennifer Epp, P.E., Region 9 Director

Meet the ASCE Members at your Table

1. At your table, divide into groups of 3. Mix it up! Groups should be diverse (i.e. mixture of representatives from a Region, Section, Branch, Younger Member Group, and/or Student Chapter).
2. Within your group, quickly interview one other person (for no more than 1 to 2 minutes) while the others listen. Rotate to the next person in the group until all 3 members have been interviewed. Things to ask can include: name, occupation/school, hometown, ASCE position, hobbies, favorite ice cream flavor, pets, Be creative! Take notes! (5 mins, give warning to rotate to next person every few minutes. Moderators should walk about and gauge the progress of discussion.)
3. Rejoin the others at the table. Going around the table, take turns introducing one another. Each person should introduce the person he/she interviewed. Make the other person look good! At your table, take a vote on who did the best job introducing another. (10 to 12 mins. Moderators should walk about and gauge the progress of introductions.)

Have reps from 2-3 tables stand up and do their intro – ask tables to nominate someone who did a particularly good job. Incentive: give candy or ASCE prizes to the introducer.

**What Makes my Region/Section/Branch/Younger Member Group/Student Chapter GREAT,
... and how others can help!**

Moderators should walk about and gauge the progress of discussion in each of the following:

1. Going around the table, describe one particular strength of your Region, Section, Branch, Younger Member Group, or Student Chapter. (R/S/B/YM/SC). Start with a Younger Member. (~10 mins)
2. Starting with a Student Member, go around the table again, describe one major area for improvement for your R/S/B/YM/SC and if possible, discuss (as a group) how this area can be improved and how other groups (R/S/B/YM/SC) can collaborate to help. (~20 mins)
3. Once all have had a turn, identify top ways in which each R/S/B/YM/SC can help or be helped by each of the other entities. For example, if you represent a Younger Member Group, identify one way in which the Branch can help your group, one way you can help the Section, and one way you can help the Student Chapters. How can your group simplify that collaboration and make it work? (~20 mins)

Take notes! One person from each table may be asked to report back to the whole group. (Pick 2-3 tables to report back, depending on time – 6-10 mins)

4. On person from each table: On a piece of paper, please write the top three ways in which a R/S/B/YM/SC can help or be helped by the other entities. You only need a total of 3 items – not 3 for each. Just pick the best ones! Ask them to please turn in the paper at the end of the session (Governors to review at the next meeting).

(HANDOUT FOR TABLES, BUT POWERPOINT SLIDES ARE PREFERRED)

REGION 9 BREAKOUT



**MULTI-REGION LEADERSHIP CONFERENCE
JANUARY 13-14, 2012 PORTLAND,
OREGON**

Please sit at a table corresponding to your Section (Los Angeles, Sacramento, San Diego, San Francisco)

Welcome – Jennifer Epp, P.E., Region 9 Director

Meet the ASCE Members at your Table

1. At your table, divide into groups of 3. Mix it up! Groups should be diverse (i.e. mixture of representatives from a Region, Section, Branch, Younger Member Group, and/or Student Chapter).
2. Within your group of 3, quickly interview one other person (for no more than 1 to 2 minutes) while the others listen. Rotate to the next person in the group until all 3 members have been interviewed. Things to ask can include: name, occupation/school, hometown, ASCE position, hobbies, favorite ice cream flavor, pets, Be creative! Take notes!
3. Rejoin the others at the table. Going around the table, take turns introducing one another. Each person should introduce the person he/she interviewed. Make the other person look good! At your table, take a vote on who did the best job introducing another.

**What Makes my Region/Section/Branch/Younger Member Group/Student Chapter GREAT,
.... and how others can help!**

1. Going around the table, describe one particular strength of your Region, Section, Branch, Younger Member Group, or Student Chapter. (R/S/B/YM/SC). Start with a Younger Member.
2. Starting with a Student Member, go around the table again, describe one major area for improvement for your R/S/B/YM/SC and if possible, discuss (as a group) how this area can be improved and how other groups (R/S/B/YM/SC) can collaborate to help.
3. Once all have had a turn, identify top ways in which each R/S/B/YM/SC can help or be helped by each of the other entities. For example, if you represent a Younger Member Group, identify one way in which the Branch can help your group, one way you can help the Section, and one way you can help the Student Chapters. How can your group simplify that collaboration and make it work?

Take notes! One person from each table may be asked to report back to the whole group.

4. On the back of this paper, please write the top three ways in which a R/S/B/YM/SC can help or be helped by the other entities. You only need a total of 3 items – not 3 for each. Just pick the best

ones!

PowerPoint Presentation used for Region 9 Breakout



The graphic features a large blue square on the left, and a 2x2 grid of smaller squares on the right with colors green, red, red, and brown. Below these is the text 'Region 9 Breakout' and the ASCE logo with 'AMERICAN SOCIETY OF CIVIL ENGINEERS' and 'Jennifer Epp, P.E. Director'. The bottom section contains a map of California divided into sections, a legend for 'Region 9 Sections' (Sacramento, San Francisco, Los Angeles, San Diego), and a vertical bar with green, red, and brown segments. To the right of the map is the text 'Welcome Leaders!' followed by 'Region Sections Branches Younger Member Groups Student Chapters' and the ASCE logo.

Region 9 Breakout

ASCE
AMERICAN SOCIETY OF CIVIL ENGINEERS Jennifer Epp, P.E. Director

Region 9 Sections

- Sacramento
- San Francisco
- Los Angeles
- San Diego

Welcome Leaders!

**Region
Sections
Branches
Younger Member Groups
Student Chapters**

ASCE

Meet the ASCE Leaders at Your Table

- Divide into groups of 3 at your table. Mix it up!
- Take turns interviewing each group member for 1-2 mins. Things you could ask: name, occupation/school, hometown, ASCE position, hobbies, favorite ice cream flavor, pets, Be creative! *Hint: Take notes! (You have 5 mins!)*
- At the table: Each person introduces one other person to the group. Make the other person look good!
- Table votes on the best introducer at the table. *Fame and fortune may await you!*



ASCE

What Makes my Group GREAT, ... and how others can help!

- Go around the table: identify one strength of your Region, Section, Branch, Younger Member Group, or Student Chapter. *Younger Member starts the discussion.*
- Go around the table again: identify one major area for improvement for your group. How to improve? How can the other groups help? *Student Member starts the discussion.*
- Identify top ways in which each Region, Section, Branch, Younger Member Group, or Student Chapter can help or be helped by each of the other entities.
- Take notes and be ready to report back on your top 3!



ASCE



THANK YOU!!!

ASCE