

Younger Member Advisory Council – Region 4

1. Region	4
2. Project Contact	
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3. Project Category	Communication
4. Project Description	Create a Regional Younger Member Advisory Council to provide input to the Regional Board of Governors and the Society Director on issue of importance to Younger Members
5. The Process (What you did, When and How)	As a result of discussion and comments concerning the impact of Younger Members at the 2018 MRLC in Buffalo, the Region 4 Board of Governors decided to create a Younger Member Advisory Council (YMAC) to give Younger Members within the Region a more direct route to participate in issues affecting YMs and the Society. With the help of ASCE Counsel, preliminary by-laws were drafted, prepared, and presented to the Governors as well as Section Presidents for input. During the 2018 Region 4 Assembly the Board of Governors voted to establish the YMAC. The Region 4 Sections were then asked to submit nominees for their representatives. The Board of Governors approved the nominees and a conference call was held in November 2018 at which time a slate of officers were selected by the YMAC, the proposed by-laws were reviewed with comments provided by the YMAC for approval by the Board of Governors. The by-laws were finalized and the YMAC activated. A community on the ASCE Collaborate site was created for use by the YMAC. The YMAC then began to hold periodic conference calls and several members represented their Sections as delegates to the Regional Assembly in May of 2019.
6. Those in Charge (Committee, Task Committee, Etc.)	The effort was led by the Region 4 Appointed Governor with input and assistance from ASCE Counsel and several Younger Members who had attended the Buffalo MRLC
7. Time Frame (When Started, When Completed)	This effort was initiated in the early Spring of 2018 and began to operate in the Fall of 2018
8. Success Factors (The Parts that Worked Really Well)	Getting input from various Younger Members and those with YM interests was important. Getting “buy-in” from Sections was a success as well. Enthusiasm from inaugural councilmembers helped invigorate early conversations and construction of council.



YOUNGER MEMBER ADVISORY COUNCIL
CHARTER AND BYLAWS

ARTICLE 1. GENERAL

1.0 *Name.* The name of this entity shall be the Younger Member Advisory Council (hereafter, "Council") for Region 4 ("Region") of the American Society of Civil Engineers ("Society").

1.1 *Objective.* The objective of the Council shall be to provide information and to offer recommendations and advice to the Region on matters of interest to the objectives, goals, and needs of Younger Members in the Region.

1.2 *Authority.* The Council shall serve in an advisory capacity to the Region Board of Governors. Neither the Council nor its individual members shall be authorized to bind the Region or the Society in any capacity.

ARTICLE 2. MEMBERSHIP

2.0 *Membership.* The Council shall consist of not less than one (1) nor more than two (2) Younger Members from each active Section within Region 4. Each Section shall designate its appointed member or members and shall advise the Region of its appointment no later than September 1. In the absence of any such designation by a Section, the Region 4 Board of Governors may appoint a younger member or member(s) from that Section.

2.0.1 *Younger Member.* As used in the Bylaws of this Council, the term "Younger Member" shall include any Associate Member, Member, or Affiliate Member of ASCE who is less than 36 years of age at the beginning of their term.

2.0.2 *Qualifications.* Only Younger Members who are current members in good standing of a Section within Region 4 shall be eligible for appointment to the Council.

2.1 *Terms.* Council members serve at the discretion of their respective Sections and shall serve for such duration as established by their Section; provided, however, that no person may serve more than three (3) consecutive years on the Council.

ARTICLE 3. MANAGEMENT

3.0 *Chair.* The Council shall appoint a Chair or Co-Chairs, who shall preside at all

meetings of the Council, shall keep the Region informed of the Council's activities, and shall undertake such other duties as assigned by the Region.

3.1 *Terms.* The Chair(s) shall serve a one (1) year term.

ARTICLE 4. MEETINGS

4.0 *Meetings.* The Council shall hold at least one face to face meeting per year, which shall be held at the Region 4 Assembly of Delegates and through other meetings and/or conference calls as needed.

4.1 *Quorum.* A majority of the members of the Council shall constitute a quorum.

4.2 *Parliamentary Authority.* All business meetings of the Council shall be governed by *Robert's Rules of Order, Newly Revised*, except where these rules are not applicable or are inconsistent with the Bylaws of the Region or the Society's governing documents.

ARTICLE 5. ADMINISTRATIVE PROVISIONS

5.0 *Conflict of Interest.* A Conflict of Interest shall be defined as any activity, transaction, relationship, service, or consideration which is, or appears to be, contrary to the best interest of the Council, Region, or the Society, or in which the interests of an individual or another organization has the potential to be placed above those of the Council, Region, or the Society. Any interested individual must disclose the existence of any actual or possible conflict of interest and all material facts to the Council. Action to address the conflict shall be taken by either the interested individual or the Council.

5.1 *Compensation.* Members of the Council do not receive compensation for services but may be reimbursed for reasonable expenses on an agreed upon basis between respective Sections and the Region.