



ASCE Region 1

Section & Student Chapter Grant Application

Eligibility criteria: To be eligible to apply for a ASCE Region 1 Grant, your Section or Student Chapter must:

- Be located within ASCE Region 1;
- Be current on the submission of required reports to ASCE (for at least the past 2 years); and
- Be current on assessments (for at least the past 2 years).

Note: Branches are not eligible to apply directly for this Grant Application. However, Sections may apply on behalf of a Branch.

Availability of funding: Grants are available to ASCE Region 1 Sections, Student Chapters on a rolling basis (there is no deadline). Grant applications will be evaluated by the ASCE Region 1 Director and ASCE Region 1 Board of Governors. Be advised that ASCE Region 1 may not have money available to distribute – at which time, ASCE Region 1 will no longer accept grant applications.

Amount of funding: The maximum amount that can be requested with this grant application is \$500.00 (USD). The Region 1 Board of Governors may on a case by case basis review a grant application that is more than \$500.00 - in which case, additional information may be requested of the applicant.

How to apply: See Instructions to Applicant below for information about completing this application. Blank copies of this application are located at:

<http://regions.asce.org/region1/awards>

Notification of award: Sections/Student Chapters will be notified about the status of their application via email correspondence from asceregionone@gmail.com

When to apply: Grant applications should be submitted at least 90 days prior to the event.

Payment: Following the receipt of the summary report (providing details on the event), checks - made out directly to your Section or Student Chapter, in (USD) will be sent to the address listed in this application.

Instructions to Applicant/Sequence of Events

1. Complete Sections 1-5 below.
2. Email the completed grant application to: asceregionone@gmail.com
3. Submit summary report about how the Section/Student Chapter used the money (even though the check has not yet been issued by Region 1) and any lessons learned. This summary report should be emailed to: asceregionone@gmail.com

Note: Exceptions to the procedure above will be at the discretion of the ASCE Region 1 Board of Governors.

Section 1

Section/Student Chapter Information

Name of Section/Student Chapter:	
Telephone number of point of contact at Section or Student Chapter	
Email address of point of contact at Section/Student Chapter	
Mailing address for Section/Student Chapter	
City	
State	
Zip Code	

Section 2

What amount is your Section or Student Chapter requesting with this application?	\$ _____ (USD) (Max. \$500.00)
--	-----------------------------------

Section 3

What additional funding sources has your Section or Student Chapter received (or anticipates receiving as part of this project associated with the grant application)?

Section 4

When does your Section or Student Chapter plan to host this event?

Date: _____

Section 5

Describe in 500 words or less what your Section/Student Chapter intends to do with the requested grant and why it is deserving of this grant (attach additional sheets if needed):

I state the above information is accurate to the best of my knowledge.

Printed name of Applicant: _____

Signature of Applicant: _____

Position within Section or Student Chapter: _____

Date: _____

If it is a Student Chapter applying, Faculty Practitioner needs to Sign & Date.

Printed name of Faculty Advisor: _____

Signature of Faculty Advisor: _____

Date: _____