

ASCE's Leader Training Committee (LTC) Summer Meeting

The Leader Training Committee (LTC) held its spring meeting June 24-25, in St. Louis, Missouri.

We offer this "**LTC Report**" to Region, Section and Branch leaders – a brief document highlighting current issues and sharing items of interest to your Section and Branch Members.

Leader Training Committee

Don Wittmer, P.E., M.ASCE, Chair, Region 3
Lauren Swett, P.E., M.ASCE, Region 1
Shawn Kelley, Ph.D., P.E., M.ASCE, Region 1
Greg Kuklinski, P.E., M.ASCE, Region 2
Monica Sartain, P.E., M.ASCE, Region 4
Marsia Geldert-Murphey, P.E., M.ASCE, Region 7
Ron Iwamoto, P.E., M.ASCE, Region 8
Doug Knapp, P.E., M.ASCE, Region 8
Tony Akel, P.E., M.ASCE, Region 9
Nancy Berson, Staff Contact

Corresponding Members in Attendance

Marie Stamm, P.E., M.ASCE, Region 7
Aaron Frits, P.E., M.ASCE, Region 7

The next LTC meeting will be September 19-20 in Reston VA.

Conference Calls and Webinars

Hundreds of ASCE leaders have participated in our conference calls and webinars with their peers. Similar opportunities will be offered again for the new Section, Branch, and Region leaders this fall. If you missed the opportunity to participate, the recorded links and PowerPoints can be found on the ASCE website at: [http://www.asce.org/section and branch resources/](http://www.asce.org/section_and_branch_resources/).

The links to recordings of recent webinars are listed below:

Section to Section Exchange:

March 8 & 9, 2016

https://files.asce.org/xythoswfs/webui/xy-e2284477_1-t_VXNadtTE

Section & Branch Best Practices Webinar

March 29, 2016

<http://asce.adobeconnect.com/p9kyrbqdog/>

Region Best Practices Webinar

April 5, 2016

<https://asce.adobeconnect.com/a1126033665/p2ou4efrf7/?launcher=false&fcsContent=true&pbMode=normal>

Ask the President

April 20, 2016

<http://asce.adobeconnect.com/p3gu906d93k/>

Geographic Services Conference Call

April 21, 2016

<http://asce.adobeconnect.com/p8ble40gdbz/>

ASCE Legal Webinar for Sections and Branches

June 9, 2016

<http://asce.adobeconnect.com/p5hv1qvrxwt/>

Struggling Sections and Branches Webinar

June 15, 2016

<http://asce.adobeconnect.com/p5oy9ssi2l4>

Region to Region Exchange

https://files.asce.org/xythoswfs/webui/xy-e2354127_1-t_u8Di2Tin

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2016 Presidents and Governors Forum

The 2016 Presidents and Governors Forum (PGF) will be held September 18-19 at ASCE Headquarters in Reston, VA. Sessions will begin early Sunday morning and end Monday midday.

We are pleased to announce once again that a subsidy was approved for one attendee from each Section and Branch in the amount of \$135.00. We realize this will not cover your airfare or total expenses, but it will hopefully help defray some of your costs.

The PGF is essentially a follow-up course to the Workshop for Section and Branch Leaders and is targeted to incoming or current Presidents. It is intended to provide interactive opportunities with a concentration on Section, Branch and Region Best Practices and other Society programs and resources that will enhance your leadership efforts. You will also have the opportunity to meet ASCE's Society Officers and staff and tour ASCE Headquarters.

2017 Multi-Region Leadership Conference Planning

LTC is beginning to plan the 2017 MRLCs, which include the Workshop for Section and Branch Leaders, the Workshop for Student Chapter Leaders, and the three Younger Member Councils. Potential session topics and joint activities are being identified, keeping in mind the feedback received from the 2016 MRLC attendees. Don't forget to mark your calendars!

Newark, NJ Regions 1, 2, 4, 5: January 20-21, 2017

Minneapolis, MN Region 3, 6, 7: February 3-4, 2017

Los Angeles, CA Regions 8 & 9: January 13-14, 2017

LTC continues to work with the Committee on Younger Members (CYM) and the Committee on Student Members (CSM) to plan the MRLCs. These Conferences are intended to provide a good mix of leadership training and information on ASCE resources and activities. Remember, not only does the MRLC assist you in your leadership role, but also provides Professional Development opportunities. Invitations will be sent in the fall, so keep your eyes open and decide who will represent your Section/Branch/Younger Member Group!

LTC is encouraging and embracing the attendance of the Institute leaders at the 2017 MRLC's.

Region Recap

Many LTC actions and resources directly impact Region Directors and Governors.

Region Meetings

LTC is willing and able to participate in your Region Conference Calls. We also look forward to attending your next face-to-face meeting when feasible and provide whatever assistance needed.

Region Annual Report Content

Region Annual Reports are posted in the Region Governors Higher Logic Community at so that Directors and Governors can review other Region reports. Region Governors can access the reports at:

<http://collaborate.asce.org/communities/community-home?communitykey=93547661-07f0-42a3-9df6-abd62ae19f79&tab=groupdetails>. Highlights of the reports will be summarized and shared with ASCE Board members.

Region Director Training

LTC is exploring additional training opportunities for Region Directors. The agenda may include a team building exercise, mentoring ideas, how to run a meeting, how to step out of your comfort zone, and a social activity/dinner. This would also be an opportunity to talk about effective Region Breakouts at MRLC's. Look for more details soon!

Region Governors Expectations

This document was updated to incorporate expectations such as out of pocket and expenses and time required and may be accessed by Region Governors in the High Logic Community page:

<http://collaborate.asce.org/communities/community-home/librarydocuments?communitykey=93547661-07f0-42a3-9df6-abd62ae19f79&tab=librarydocuments>.

Best Practices

The latest editions of the Section and Branch Best Practices Guide (over 70 Best Practices) and the Region Best Practices Guide are on our website at:

http://www.asce.org/section_and_branch_resources

One Best Practice category being added is Engineers Week Outreach. Several additional Best Practices identified from the Annual Reports and Outstanding Section and Branch Award nominations are also in progress.

LTC is always looking for new Best Practices to share with other groups, so if you have an activity, event, or process we could all learn from, please consider filling out a "Best Practices Guide Information Request Form" – also available on the website linked above. You may also contact LTC member Tony Akel, P.E., M.ASCE, who coordinates the Best Practices effort, at takel@akeleng.com

Talking Points

LTC maintains a series of 21 Talking Point documents. These are 1-2 page summaries on the following topics:

1. ASCE Foundation
2. Best Practices
3. Committee on Technical Advancement
4. Developing Leaders
5. Dream Big
6. Establishing Local Institute Chapters
7. Ethics
8. Government Relations and Infrastructure Initiatives
9. Grand Challenge
- 10 Life Member Involvement
11. Outreach to Student Chapters
12. Pre-College Outreach
13. Public Agency Peer Review
14. Raise the Bar
15. Reasons to Attend the WSBL and PGF
16. Specialty Certification
17. Developing State Report Cards
18. Student Member Transition to Associate Member
19. Sustainability and ASCE
20. Vision for Civil Engineering in 2025
21. Utility Engineering and Surveying Institute

These are excellent resources, that you can, and should use when addressing Sections/Branches, Student Groups, or other constituent groups. You can create talks revolving around these topics and achieve the Region's and ASCE's goal of communicating with our members about the programs and activities of our Society.

LTC has also worked with ASCE staff to develop PowerPoints to accompany the Talking Points. These presentations are posted in the Region Governors Higher Logic Community and in the Section and Branch Higher Logic Community.

If you have an idea for a future Talking Point document, please contact LTC member Shawn Kelley, Ph.D., P.E., M.ASCE at skelley@geodesign.net

Committee Chair Training

LTC is developing a training webinar for new ASCE committee chairs to give them a better understanding of their roles, responsibilities and expectations. Training is anticipated to occur this fall.

Section and Branch Website Support

If your Section or Branch is experiencing challenges with the upkeep of your website due to the complexity of maintaining it, you might want to consider being part of ASCE's website support program which currently has 40 participating Sections and Branches. These sites are primarily for Sections and Branches who lack the resources or time to maintain sites. Participating Sections and Branches will receive a template and basic training to update their sites. The site uses Drupal software which is quite easy to maintain. One of our sample sites is <http://sections.asce.org/cleveland>. Please remember these are basic sites with a fixed template. If you are interested in finding out more about this resource, please contact Daryl Morais at dmorais@asce.org or at 703-295-6042.

Higher Logic Conversion

ASCE has set up communities for all Sections, Branches and Regions in Higher Logic. Higher Logic has many tools to assist you. The Higher Logic tool called Collaborative includes event registration, a built in blogging platform, discussion forum, a library, among many other features. The Higher Logic User's Manual may be found at [Higher Logic Users Manual](#).

If you have questions, please contact Nancy Berson at nberson@asce.org or at 703-295-6010.

Struggling Section and Branch Webinar

Over 20 Section and Branch leaders participated in the Struggling Section and Branch Webinar on June 15. Three speakers were featured and shared the strategies and approaches that led to their success of reactivating a Branch that was inactive or dying a slow death. The Webinar was recorded and may be found at:

<http://asce.adobeconnect.com/p5oy9ssi2l4>

Legal Webinar for Section

LTC hosted a Legal Webinar on June 9 featuring Tara Hoke, Esq., ASCE's General Counsel. The discussion covered hotel contracts, seeking corporate sponsorship, whether local candidates can speak at events, ASCE insurance coverage for events that include alcohol, copyright issues, and others issues. The Webinar was recorded and may be found at:

<http://asce.adobeconnect.com/p5hv1qvxrwt/>

LTC Social Media

The Geographic Units Facebook Group is a platform that informs you of upcoming activities, as well as provides a forum for an open Section and Branch discussion.

The following is the link to the Facebook Group: <https://www.facebook.com/groups/GSDASCE>. Please visit this link and click on the “*join*” button. The Geographic Services staff will verify and activate your request.

We hope that this outlet will provide you with an opportunity to network with your colleagues and address questions and concerns on behalf of your Section or Branch.

The Leader Training Committee also continues to host a LinkedIn site for ASCE’s Geographic Units. Its intent is to provide an interactive discussion forum on issues of interest by our local ASCE leaders. Also, there are updates and reminders of upcoming events, such as webinars and other LTC sponsored sessions to help assist you with your leadership responsibilities.

As an ASCE Leader, you are encouraged to use these tools to engage other ASCE leaders on issues or challenges you are facing. Join in on the conversations, add to the discussions, and learn from your colleagues from around the country. For information on joining, please contact Nancy Berson at nberson@asce.org.

Section and Branch Action Calendar

2016

Sept. 1	Section and Branch Leadership Reports Due
Sept. 18-19	Presidents and Governors Forum in Reston
Sept. 29- Oct 1	Annual Convention in Portland, OR
Oct. 30	Outstanding Section and Branch Award nominations are due
Nov. 30	Section and Region Annual Reports are due
Dec. 15	Section Federal Tax Filing due to ASCE’s Accounting Dept.

Section and Branch Action Calendar

2017

Jan. 13-14	Regions 8 & 9 Multi-Region Leadership Conference in Los Angeles, CA
Jan. 20-21	Regions 1, 2, 4, & 5 Multi-Region Leadership Conference in Newark, NJ
Feb. 3-4	Regions 3, 6, & 7 Multi-Region Leadership Conference in Minneapolis, MN
Mar. 14- 15	ASCE Fly-In, Washington, DC
Jun. 1	Submissions are due for the Outstanding Section and Branch Web Award

LTC Resources

Region Operations Handbook:

https://files.asce.org/xythoswfs/webui/_xy-e2358047_1-t_bYZxvugX

Section Operations Handbook:

http://www.asce.org/uploadedFiles/Membership_and_Communities/Regions_Sections_Branches/Content_Pieces/section-handbook.pdf

ASCE Web Site Short Cuts:

http://www.asce.org/section_and_branch_resources/

“Energizing an Inactive Section or Branch”: 3 Easy Steps”

This brochure can be found at

http://www.asce.org/section_and_branch_resources/

ASCE’s Leader Training Committee (LTC) Summer Meeting Photograph

12 ½ of LTC’s finest after their first day’s meeting in St. Louis.

