

The "LTC Report" is a quarterly publication intended to provide leaders from Regions, Sections and Branches, with highlights of recent and upcoming activities, and recommended web links to valuable relevant resources.

## ASCE's Leader Training Committee (LTC) Spring Meeting Attendance

The Leader Training Committee (LTC) held its Spring meeting on April 21-22, 2017 in San Diego.

### LTC Members

[Don Wittmer](#), P.E., M.ASCE, Region 3, Chair  
[Lauren Swett](#), P.E., M.ASCE, Region 1  
[Shawn Kelley](#), Ph.D., P.E., M.ASCE, Region 1  
[Greg Kuklinski](#), P.E., M.ASCE, Region 2  
[Monica Sartain](#), P.E., M.ASCE, Region  
[Aaron Frits](#), P.E., M.ASCE, Region 7  
[Ron Iwamoto](#), P.E., M.ASCE, Region 8  
[Doug Knapp](#), P.E., M.ASCE, Region 8 (unable to attend)  
[Tony Akel](#), P.E., M.ASCE, Region 9  
[Nancy Berson](#), Aff.M.ASCE, Staff Contact

### Guests

Larry Pierce, P.E., M.ASCE, LTC Corresponding Member and former Region 9 Governor

John Kilps, P.E., M.ASCE, President, San Diego Section

Thank you to Kleinfelder for providing us with meeting space while we were in San Diego

The next LTC meeting will be June 7-8, 2017 in Portland, ME.

## Conference Calls and Webinars

Hundreds of ASCE leaders have participated in our conference calls and webinars with their peers. Similar opportunities will be offered again for the new Section, Branch, and Region leaders. If you miss the opportunity to participate, the recorded links and PowerPoints can be found on the ASCE website following the calls and webinars.

[http://www.asce.org/section\\_and\\_branch\\_resources/](http://www.asce.org/section_and_branch_resources/).

These calls/webinars will also occur in fall, 2017

- **Section to Section Exchange:**  
*March 2 and March 8*  
[Section Exchange Notes March 2017](#)
- **Region Best Practices Webinar:**  
*March 7, 2017*  
[Region Best Practice Webinar March 2017](#)
- **Region to Region Exchange:**  
*March 21 & 22, 2017*  
[Region Exchange Notes March 2017](#)
- **Ask the President:**  
*March 23, 2017*  
[Ask the President March 2017](#)
- **Section & Branch Best Practices Webinar**  
*March 29, 2017*  
[Section and Branch Best Practices Webinar March 2017](#)
- **Social Media Webinar for Sections and Branches**  
*April 4, 2017*  
[Social Media Webinar April 2017](#)
- **ASCE Legal Webinar for Sections and Branches**  
*April 18, 2017*  
[Legal Webinar April 2017](#)
- **Geographic Services Conference Call**  
*April 13 & 20, 2017*  
[Geographic Services Conference Calls Spring 2017](#)

See Page 3 of this newsletter for additional information on these and other upcoming webinars that LTC has planned.

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## 2017 Presidents and Governors Forum

The 2017 Presidents and Governors Forum (PGF) will be held September 17-18 at ASCE Headquarters in Reston, VA. Sessions will begin early Sunday morning and end Monday midday.

We are pleased to announce once again that a subsidy was approved for one attendee from each Section and Branch in the amount of \$135. We realize this will not cover your airfare or total expenses, but it will hopefully help defray some of your costs.

The PGF is essentially a follow-up course to the Workshop for Section and Branch Leaders and is targeted to incoming or current Presidents. It is intended to provide interactive opportunities with a concentration on Section, Branch and Region Best Practices and other Society programs and resources that will enhance your leadership efforts. You will also have the opportunity to meet ASCE's Society Officers and staff and tour ASCE Headquarters.

A "save the date" was emailed on March 27. Watch for more details this summer and make sure your incoming President is aware of this great opportunity!

## 2018 Multi-Region Leadership Conference (MRLC) Planning

LTC continues to collaborate with the Committee on Younger Members (CYM) and the Committee on Student Members (CSM) to plan the MRLCs. These Conferences are intended to provide a good mix of leadership training and information on ASCE resources and activities. Remember, not only does the MRLC assist you in your leadership role, but also provides Professional Development opportunities. Invitations will be sent later this summer, so keep your eyes open and decide who will represent your Section or Branch!

LTC is in the process of finalizing the 2018 MRLC programs, which include the Workshop for Section and Branch Leaders, the Workshop for Student Chapter Leaders, and the three Younger Member Councils. Potential session topics and joint activities are being identified, based on the feedback received from the 2017 MRLC attendees. LTC will also continue to encourage and embrace the participation of the of the Institute leaders at the 2018 MRLC's.

The 2018 MRLC's are scheduled as follows:

*February 9-10 Hyatt Regency Buffalo Hotel*

*January 26-27 Ramada Plaza Omaha Hotel & Convention Center*

*January 12-13 Hilton Lake Las Vegas Resort and Spa*

Don't forget to mark your calendars, as we are looking forward to seeing you or representatives from your Section or Branch!

## Region Recap

Many LTC actions and resources directly impact Region Directors and Governors.

### LTC Participation in Region Meetings

LTC welcomes the opportunity to participate in your Region Conference Calls. We also look forward to attending your next face-to-face meeting when feasible, and extend whatever assistance you need.

### Region Annual Report Content

Region Annual Reports are posted in the Region Governors Higher Logic Collaborate Community and we encourage all Directors and Governors to review other Region's reports. Region Governors can access these reports at:

[2016 Region Annual Reports](#)

### Region Director Training

LTC continues to explore additional training opportunities for Region Directors. We anticipate being involved again with the Leader Orientation Program in the fall as we were last year. If there are specific leadership training programs that the Directors are looking for, please let LTC know.

### Region Governors Qualifications

This document was updated to incorporate expectations such as expected time commitment and potential out of pocket expenses, and may be accessed at [Region Governor Qualifications](#)

## Section and Branch Website Support

If your Section or Branch is experiencing challenges with the upkeep of your website due to the complexity of maintaining it, you might want to consider becoming a part of ASCE's website support program which currently includes 40 participating Sections and Branches. These sites are primarily intended for Sections and Branches who lack the local resources or time to maintain websites. Participating Sections and Branches will receive a template and basic training to update their sites. The site uses Drupal software which is relatively easy to maintain. One of our sample sites can be found at <http://sections.asce.org/cleveland>.

Please remember these are basic websites with a fixed template. If you are interested in finding out more about this resource, please contact Daryl Morais at [dmorais@asce.org](mailto:dmorais@asce.org) or at 703-295-6042.



## Best Practices

The latest editions of the Section and Branch Best Practices Guide includes (77 Best Practices) and the Region Best Practices Guide (19 Best Practices) are currently posted on our website at:

[http://www.asce.org/section\\_and\\_branch\\_resources](http://www.asce.org/section_and_branch_resources)

**LTC is always looking for new Best Practices to share with other Sections/Branches or Regions.** If you have an activity, event, or process you would like to share, we encourage you to complete and submit a “Best Practices Guide Information Request Form” – also available on the website. You may also contact LTC member Tony Akel, P.E., M.ASCE, who coordinates the Best Practices effort, at [takel@akeleng.com](mailto:takel@akeleng.com)

## Talking Points

LTC maintains a series of 21 Talking Point documents. These are 1-2 page summaries on the following topics:

1. *ASCE Foundation*
2. *Best Practices*
3. *Committee on Technical Advancement*
4. *Developing Leaders*
5. *Dream Big*
6. *Establishing Local Institute Chapters*
7. *Ethics*
8. *Government Relations and Infrastructure Initiatives*
9. *Grand Challenge*
10. *Life Member Involvement*
11. *Outreach to Student Chapters*
12. *Pre-College Outreach*
13. *Public Agency Peer Review*
14. *Raise the Bar*
15. *Reasons to Attend the WSBL and PGF*
16. *Specialty Certification*
17. *Developing State Report Cards*
18. *Student Member Transition to Associate Member*
19. *Sustainability and ASCE*
20. *Vision for Civil Engineering in 2025*
21. *Utility Engineering and Surveying Institute*

These are excellent resources, and we strongly recommend you use them when addressing Sections/Branches, Student Groups, or other constituent groups. You can also create talks revolving around these topics and achieve the Region’s and ASCE’s goal of communicating with our members about the programs and activities of our Society.

LTC has also worked with ASCE staff to develop PowerPoint presentations to accompany the Talking Points. These presentations are posted in the Region Governors Higher Logic Community and in the Section and Branch Higher Logic Community. They are also available on our website:

[http://www.asce.org/section\\_and\\_branch\\_resources](http://www.asce.org/section_and_branch_resources)

If you have new ideas for a future Talking Point, please contact LTC member Shawn Kelley, Ph.D., P.E., M.ASCE at [skelley@geodesign.net](mailto:skelley@geodesign.net)

## Social Media Webinar Recap

LTC hosted a social media webinar in the spring which included strategies on impacting and reach your members: [Social Media Webinar April 2017](#)

## Legal Webinar Recap

LTC hosted a Legal Webinar on April 18th featuring Tara Hoke, Esq., ASCE’s General Counsel. The discussion covered hotel contracts, seeking corporate sponsorship, whether local candidates can speak at events, ASCE insurance coverage for events that include alcohol, copyright issues, and other items. The Webinar was recorded and may be found at: [Legal Webinar April 2017](#)

## Upcoming Webinars

Be sure to watch for more information and add to your calendar...

### *Strategic Planning for Committee Chairs*

May 25, 2017, 2:00 PM EDT

LTC will be hosting this training as a follow-up to the Committee Chair Training Webinar provided in 2016 (available here [2016 Committee Chair Training Webinar](#) – note that when it requests your credentials, leave it blank and click OK).

The training will focus on strategic planning for ASCE Committee Chairs. Future committee chair training sessions will be provided for Section & Branch leaders as well.

### *Struggling Sections & Branches*

June 14, 2017, 2:00 PM EDT

Section & Branch leaders will present on their personal experiences with reinvigorating struggling Sections & Branches. We hope the information will be helpful for those of you who may be experiencing your own challenges.

### *Region Governor Training*

Date and Time TBD

LTC will provide training focused on the roles and responsibilities of Region Governors. Useful training for new leaders and experienced Governors who may need a refresher.

If you’d like to attend any of these webinars, please email Nancy Berson at [nbreson@asce.org](mailto:nbreson@asce.org).

If you have ideas for future training that you’d like to see, let us know that too. LTC is here to serve you as the Leaders within ASCE!

## LTC Social Media

LTC uses Geographic Units Facebook Group to provide updates on our ongoing activities. It also provides a forum for open discussion and sharing of ideas, activities, photos and other relevant posts by Sections, Branches, and Regions.

The Geographic Units Facebook Group has 200 Section, Branch and Region leaders and may be found at: <https://www.facebook.com/groups/GSDASCE>. If you are not yet a member, please visit this link and click on the “*join*” button. The Geographic Services staff will verify and activate your request.

We hope that this outlet will provide you with an opportunity to network with your colleagues and address questions and concerns on behalf of your Region, Section or Branch.

The Leader Training Committee also continues to host a LinkedIn site for ASCE’s Geographic Units. The intent of this site is to provide an interactive discussion forum on issues of interest by our local ASCE leaders. Also, there are updates and reminders of upcoming events, such as webinars and other LTC sponsored sessions to help assist you with your leadership responsibilities.

LTC is also planning to create its own website that will provide an easier way to navigate the events and resources that we provide, so be sure to stay tuned for more information on that!

As an ASCE Leader, you are encouraged to use these tools to engage other ASCE leaders on issues or challenges you are facing. Join in on the conversations, add to the discussions, and learn from your colleagues from around the country. For information on joining, please contact Nancy Berson at [nberson@asce.org](mailto:nberson@asce.org).

## LTC Resources

Region Operations Handbook:  
[Region Operations Handbook Link](#)

Section Operations Handbook:  
[Section Operations Handbook Link](#)

ASCE Web Site Short Cuts:  
[Web Site Short Cuts](#)

“Energizing an Inactive Section or Branch”: 3 Easy Steps”  
 This brochure can be found at [Energizing Inactive Sections and Branches](#)

## Section and Branch Action Calendar

2017

<b>June 1</b>	Submissions for the Outstanding Section and Branch Website award are due
<b>Sept. 1</b>	Section and Branch Leadership Reports Due
<b>Sept. 17-18</b>	Presidents and Governors Forum in Reston
<b>Oct. 8-11</b>	Annual Convention in New Orleans, LA
<b>Oct. 30</b>	Outstanding Section and Branch Award nominations are due
<b>Nov. 30</b>	Section and Region Annual Reports are due
<b>Dec. 15</b>	Section Federal Tax Filing due to ASCE’s Accounting Dept.

2018

<b>Jan. 12-13</b>	Regions 8 & 9 Multi-Region Leadership Conference in Las Vegas, NV
<b>Feb. 9-10</b>	Regions 1, 2, 4, & 5 Multi-Region Leadership Conference in Buffalo
<b>Jan. 26-27</b>	Regions 3, 6, & 7 Multi-Region Leadership Conference in Omaha, NE
<b>Mar. 13-15</b>	ASCE Fly-In, Washington, DC

## LTC Spring Meeting



LTC members hard at work during their spring meeting in San Diego.



LTC members enjoying the USS Midway Museum in San Diego after finishing up their meeting.