

The “LTC Report” is intended to provide leaders from Regions, Sections and Branches, with highlights of recent and upcoming activities, and recommended web links to valuable relevant resources.

ASCE’s Leader Training Committee Fall Meeting

The Leader Training Committee (LTC) held its Fall meeting on September 23-24 in Reston, VA.

LTC Members

Lauren Swett , P.E., M.ASCE	Region 1, Chair
Greg Kuklinski , P.E., M.ASCE	Region 2
Monica Sartain , P.E., M.ASCE	Region 4
Melissa Wheeler , M.ASCE	Region 5
Clay Forister , P.E., M.ASCE	Region 6
LeAnne Napolillo , P.E., M.ASCE	Region 6
Aaron Frits , P.E., M.ASCE	Region 7
Bob Lamoreaux , P.E., M.ASCE	Region 8
Tony Akel , P.E., M.ASCE	Region 9
Nancy Berson , Aff.M.ASCE	Staff Contact

LTC Corresponding Members

Please visit the LTC website at:

<http://regions.asce.org/leader-training-committee/> for upcoming events, Section and Branch Awards information, and a multitude of other useful resources and links. We are constantly updating the website so visit often for new topics.

Fall Conference Calls and Webinars

Hundreds of ASCE leaders have participated in our conference calls and webinars with their peers. Similar opportunities will be offered again for the new Section, Branch, and Region leaders. If you miss the opportunity to participate, the recording links and PowerPoints can be found on the LTC website and below. Also listed are the proposed dates later this year.

- **Region Governors Refresher Webinar**
August 13, 2019
- **Potential Governors Webinar**
September 26, 2019
- **Section to Section Exchange**
October 2 and October 3, 2019
- **Struggling Sections & Branch Webinar**
October 8, 2019
- **Section & Branch Best Practices Webinar**
October 31, 2019 2pm EDT
- **Ask the President**
November 4, 2019 2pm EST
- **Committee Chair Training Webinar**
November 5, 2019 2pm EST
- **Potential Directors Webinar**
November 6, 2019 2pm EST
- **ASCE Collaborate Webinar**
November 6, 2019 1pm EST
- **Region Best Practices Webinar**
November 12, 2019 2pm EST
- **Region to Region Idea Exchange**
November 14, 2019 2pm EST

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2019 Presidents and Governors Forum



On September 22-23, 107 Section and Branch Presidents, Region Governors and Society Directors from across the country and abroad attended the annual PGF in Reston, VA at ASCE Headquarters. This LTC sponsored event provided opportunities for attendees to learn about ASCE resources, network with other ASCE leaders, and develop skills that would benefit their Sections and Branches.

The program began on Sunday, with an icebreaker followed by several sessions including an “Introduction to your Presidency,” “How to Utilize your Governors,” “An Introduction to Region 10,” “Leadership in the Century of Disruption” by ASCE Distinguished Member Gerald Galloway, Ph.D., P.E., Hon.D.WRE, Dist.M.ASCE; “Legal Issues for Sections and Branches” and the “Philadelphia Section Mentoring Program.” President-Elect Kancheepuram Gunalan, Ph.D., P.E., D.GE, F.ASCE and Executive Director Tom Smith, CAE, ENV SP, F.ASCE shared their thoughts and experiences on Society activities.

During the break on Sunday, attendees had the opportunity to surprise and celebrate the 40th Anniversary of Nancy Berson, Geographic Services Department Director, after a short talk from Executive Director Tom Smith thanking Nancy for her service to ASCE. After the sessions were completed for the day, most of the attendees attended a networking social and dinner at Not Your Average Joe’s in Reston Town Center.

Monday continued with additional Best Practice sessions on Struggling Sections and Branches; Developing a State Infrastructure Report Card; Student Transition Strategies; Running a Successful Section/Branch; and Creating a Successful Website and the Effective Use of Social Media. The program continued with a Roundtable Discussion sharing measurable goals for their Section/Branch and Resource Breakouts from Society Staff members, followed by a competitive game of JeopardASCE. Closing remarks were made by 2020 President-Elect Jean-Louis Briaud, Ph.D., P.E., D.GE, Dist.M.ASCE.

After two solid days spent with ASCE, attendees left with new knowledge that will be useful in their upcoming year as a Section or Branch leader. For more information about the PGF, please visit LTC’s website at: <http://regions.asce.org/leader-training-committee/pgf>

Potential Region Governors

LTC hosted a webinar September 26th at 2pm EDT for those leaders interested in becoming a Region Governor. The webinar covered Region Governor duties, communication, leadership, and requirements. LTC is also hosting a webinar for potential Region Directors to brief potential candidates on the roles and responsibilities of this position on November 6, 2019 at 2pm EST.

On the LTC website, you will find the Region Governors Qualifications which incorporates expectations such as projected time commitment and potential out-of-pocket expenses, and may be accessed at: [LTC Website Resources Page](#)

Applications and associated documents are due to the Region Chair and Society Secretary on December 1.

Section and Branch Website Support

If your Section or Branch is experiencing challenges with the upkeep of your website due to the complexity of maintaining it, you might want to consider becoming a part of ASCE’s website support program which currently includes over 60 participating Sections and Branches. These sites are primarily intended for Sections and Branches who lack the local resources or time to maintain websites. Participating Sections and Branches will receive a template and basic training to update their sites. The site uses Drupal software which is relatively easy to maintain. One of our sample sites can be found at <http://sections.asce.org/cleveland>.

Please remember these are basic websites with a fixed template. If you are interested in finding out more about this resource, please contact Daryl Morais at dmorais@asce.org or at 703-295-6042.



Section/Branch Best Practices

The latest editions of the Section and Branch Best Practices Guide include 96 Best Practices and the Region Best Practices Guide include 24 Best Practices. These documents are currently posted on our website at: [LTC Website Resources Page](#)

LTC is always looking for new Best Practices to share with other Sections/Branches or Regions. If you have an activity, event, or process you would like to share, we encourage you to complete and submit a “Best Practices Guide Information Request Form” – also available on the website. You may also contact LTC member Tony Akel, P.E., M.ASCE, who coordinates the Best Practices effort, at takel@akeleng.com

Best Practice of the Month Articles

Best Practices articles may be found in the monthly Section Informant portion of the Leadership Letter. These articles are put together by LTC Corresponding Members and highlight a Best Practice that you may wish to implement in your Section or Branch.

Talking Points

Are you using our Talking Points? LTC maintains a series of 21 Talking Point documents. These are 1-2 page summaries with PowerPoint presentation templates on the following topics:

ASCE INITIATIVES / STRATEGIES

1. Future World Vision
2. Sustainability
3. Grand Challenge
4. Engineer Tomorrow

INSTITUTES

5. Specialty Certification
6. Committee on Technical Advancement
7. Utility Engineering & Surveying Institute
8. Establishing Local Institute Chapters

GOVERNMENT RELATIONS

9. Developing State Report Cards
10. Government Relations

SECTION RESOURCES

11. Best Practices
12. Reasons to Attend the WSBL and PGF
13. Life Member Involvement

K-12 STUDENT OUTREACH

14. Dream Big
15. Pre-College Outreach

MEMBER RETENTION/TRANSITION

16. Outreach to Student Chapters
17. Younger Member Retention
18. Student Member Transition to Associate Member

PROFESSIONAL AND LEADERSHIP

19. Developing Leaders
20. Ethics

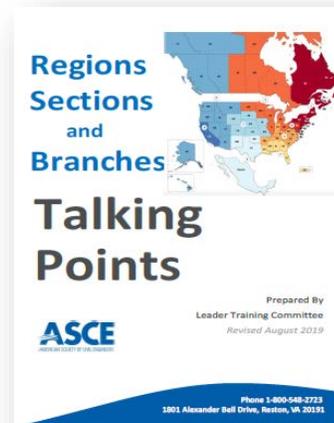
ASCE SUPPORT PROGRAMS

21. ASCE Foundation

These are excellent resources for Region Directors, Governors, and Section and Branch Presidents, and we strongly recommend using them when addressing Sections/Branches, Student Groups, or other constituent groups. You can also develop talks to revolve around the programs and activities of the Society.

PowerPoint presentations are also available to accompany the Talking Points. The Talking Points and corresponding presentations are posted on the LTC website at: <http://regions.asce.org/leader-training-committee/resources>

If you have new ideas for a future Talking Point, please contact Monica Sartain at monica.sartain@pca-llc.biz



Section, Branch and Region Action Calendar

Oct. 10-13	Annual Convention in Miami, FL
Oct. 30	Outstanding Section and Branch Award nominations are due
Nov. 30	Section, Branch and Region Annual Reports are due
Dec. 15	Section Federal Tax Filing due to ASCE's Accounting Department
Mar. 11-13	Legislative Fly-In
June 1	Submissions are due for the Outstanding Section & Branch Web Award
Sept. 1	Section and Branch Leadership Reports Due
Sept. 15-16	Presidents and Governors Forum in Reston

2020 Multi-Region Leadership Conferences

LTC is collaborating with the Committee on Younger Members (CYM) and the Committee on Student Members (CSM) and members of the Technical Region to plan the 2020 MRLCs. The MRLC's are held annually for purposes of assisting new Region/Section/Branch leaders in developing their leadership skills, and in assembling local program ideas and methods of implementation in coordination with the Society's programs and activities. The two-day Workshop involves the active participation of Section and Branch Leaders, Region Directors, Governors, LTC, and the ASCE President and President-elect. The MRLC not only assists you in your leadership role, but also provides Professional Development opportunities. LTC will also continue to encourage and embrace the participation of the Institute leaders at the 2020 MRLC's.

Jan. 10-11	Regions 3,6 & 7 MRLC in Detroit, MI
Jan. 24-25	Regions 8 & 9 in MRLC in San Francisco, CA
January 31-Feb. 1	Regions 1, 2, 4, & 5 in MRLC in Philadelphia, PA

Invitations will be sent this month, so start deciding now who will represent your Section or Branch!

Outstanding Section and Branch Award

The Leader Training Committee (LTC) invites you to nominate your Section or Branch for the 2019 Outstanding Section and Branch Award. This program recognizes Sections and Branches that have made an outstanding contribution to the Society and their community through their programs and activities.

Your Section or Branch may have several programs that are worthy of recognition. Please take this opportunity to be acknowledged for your accomplishments. Award information is available on the LTC website, or you may download a copy at: [2019 Outstanding Section and Branch Award Nomination Form](#) Please note that the deadline is October 30, 2019.

Struggling Sections and Branches

Section & Branch leaders presented their personal experiences with reinvigorating struggling Sections & Branches. We hope the information will be helpful for those of you who may be experiencing your own challenges. The webinar was on October 8th and is located on the LTC Website Resource Page.

LTC Social Media

The Geographic Units Facebook Group, with over 400 Section, Branch and Region leaders, provides a forum for open discussion and sharing of ideas, activities, photos and other relevant posts by Sections, Branches, and Regions at: <https://www.facebook.com/groups/GSDASCE>.

If you are not a member, please visit this link and click on the **"join"** button. The Geographic Services staff will verify and activate your request. Join in on the conversations, add to the discussions, and learn from your colleagues.



Region Recap

Many LTC actions and resources directly impact Region Directors and Governors. LTC continues to explore additional training opportunities for incoming Region Directors and Governors. If there are specific leadership training programs that the Directors and Governors are looking for, please let LTC know. LTC welcomes the opportunity to participate in your Region Conference Calls. We also look forward to attending your next face-to-face meeting when feasible and offer whatever assistance you need.

Region Annual Report Content

Region Annual Reports are posted in the Region Governors Collaborate Community. LTC encourages all Directors and Governors to review other Region's reports.

Region Operations Handbook

The Region Operations Handbook provide guidelines, resources, and responsibilities for your Region. The Region Operations Handbook, maintained by the Leader Training Committee (LTC), is updated as needed to ensure it aligns with current Society operations.

Section/Branch/Region Infographic

If you are interested in creating an infographic similar to LTC's shown below, Powerpoint slides are available from GSD to get you started. Please contact Nancy Berson at nberson@asce.org for more information.

Final Thoughts from the Chair

As we are solidly into fall (the leaves are at peak bright color as I look out my window), with the PGF behind us, LTC is working to plan for the Multi-Region Leadership Conferences. It's going to be a packed season, with all three conferences happening in January this year! The effort to put these conferences together is a mammoth endeavor that takes the entire LTC Committee, countless staff, and many many other volunteers from within ASCE to complete. We are thankful for all the people who spend so much time to make great ASCE programs! We hope to see you at an MRLC this winter and thank you for all that you do to support ASCE!

- Lauren

