# Awards Submission Portal – Region 9

## 1. Region

<table>
<thead>
<tr>
<th>2. Project Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Phone Number</td>
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<td>Email</td>
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## 3. Project Category

Region Operations

## 4. Project Description


## 5. The Process

(What you did, When and How)

To build upon the successful Region 9 Awards process in which each year over 150 nominations are submitted for Region 9 awards, and to help streamline the awards judging process, the Region 9 Awards Committee developed a comprehensive online electronic submission portal to facilitate the receipt of Region 9 awards. This portal is meant to facilitate and encourage each of the four California Sections of ASCE to submit nominations for each of the available categories of awards, and to provide an easier process to accomplish this task. The online portal was developed based on similar work that was done by the Orange County, California-Branch, and the Los Angeles Section. The web portal allows for instant electronic transfer of awards from all the Los Angeles area Branches into the Los Angeles Section online portal, and subsequently into the Region 9 Awards system. A similar process is envisions for the remaining three Sections.

## 6. Those in Charge

(Committee, Task Committee, Etc.)

- The Region 9 Awards Committee

## 7. Time Frame

(When Started, When Completed)

- Since June 2014, and on-going

## 8. Success Factors

(The Parts that Worked Really Well)

A written Memorandum of Understanding (MOU) was signed between the Region 9 Director and each Section president, committing each Section to be responsible for the data entry and upload of the awards from each Section into the Region 9 awards portal. This effectively helped clarify the roles and responsibilities.

## 9. Setback Factors

(The Parts that did Not Work Well)

## 10. Creativity

(This is something off the
**11. Administration**  
(What was most important?)  
Collaboration with the individual Section presidents is key to adequate solicitation of nominations for the Region 9 awards.

**12. Follow-Up**  
(What was most important?)  

**13. Recommendations**  
(What you should ALWAYS do with this project?)  
Must have extensive conversations with the web service provider, to ensure that all the necessary desired features are included and the desired timelines are met.

**14. Cautions**  
(What you should NEVER do with this project?)  
The new awards submission portal will help encourage the Section and Branches in California to seek to recognize their peers and colleagues by facilitating the submission of award nominations at the local level, which may eventually lead to winning a Regional award.

**15. The Outcome**  
(Would you do it again?)  
I would encourage the other Regions to seek to develop tools to facilitate awards submissions in those Regions, to effectively recognize the great work being done by civil engineers.

**16. Ongoing Activity**  
(person from your Region who would be willing to speak about the Best Practice)  

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<thead>
<tr>
<th>Name</th>
<th>Kwame Agyare</th>
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</thead>
<tbody>
<tr>
<td>Address</td>
<td>Fremont, California</td>
</tr>
<tr>
<td>Phone Number</td>
<td>602-481-8663</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:agyare.kwame@gmail.com">agyare.kwame@gmail.com</a></td>
</tr>
</tbody>
</table>

**18. Additional Comments**  
This Best Practice includes attachments on the following pages.
ASCE Region 9 Awards

2015 ASCE REGION 9 AWARD NOMINATIONS WILL BE ACCEPTED BETWEEN AUGUST 1 AND OCTOBER 31, 2015. CLICK THE LINKS TO THE NOMINATION FORMS ALONG THE RIGHHAND SIDE OF THIS PAGE.

Region 9 Awards Portal – Awards Submittal Home Page

Region 9 Awards Portal – Project Award Data Entry Screen

You should see a "thank you" message upon completion of your submittal. If you do not receive that message, please contact Lori Campbell, ASCE Region 9 Administrator, at (916) 965-1036.

Section *
- Los Angeles Section
- Sacramento Section
- San Diego Section
- San Francisco Section

Project Category *
Please select the category or categories that you believe your project could fall under. Select as many categories as might apply. This will allow us to submit your project to the Region for consideration for a Region 9 Award:
- Airports and Ports Project
- Architectural Engineering Project
- Bikeways and Trails Project
- Bridge Project
- Community Improvement Project
- Construction Project
- Energy Project
- Environmental Engineering Project
- Flood Management Project
- Geotechnical Project
- Historical Renovation Project
- Parks and Recreation Project
- Roadway and Highway Project
- Small Project
Region 9 Awards Portal – Administration Page

Region 9 Awards Portal – Review Judges Screen