2020 OUTSTANDING SECTION / BRANCH AWARD NOMINATION FORM

INSTRUCTIONS

- An event/activity may only be used once and cannot be repeated throughout the application. Please select the most appropriate category. There are potential negative points for an event/activity that is repeated.

- Sections should NOT include activities completed by their Branches and Branches should NOT include activities completed by their Section.

- Applications are limited to 12 pages plus a copy of one newsletter.

- Point totals are listed under each category for a maximum of 115 points.

- Only list activities from October 1 – September 30

- Please e-mail an electronic PDF file to Nancy Berson at ASCE: nberson@asce.org by **October 30, 2020**.

BASIC INFORMATION

Award Classification (check one):	☐ Very Large Section/Branch (> 2500 members) ☐ Large Section/Branch (1001-2500 members) ☐ Medium Section/Branch (501-1000 members) ☐ Small Section/Branch (< 500 members)
Section/Branch Nominee:	
Name and Board Position of Contact Member:	
ASCE Member ID:	
Address:	
Telephone:	

E-mail:	

NOMINATION QUESTIONS/SCORING
115 points maximum

A. COMMUNICATION WITH MEMBERS (15 Points Maximum)

- Newsletter (1 point per issue, 5 points maximum):
  Please include one electronic newsletter with the Award nomination package or include a link to an active website. Points will be given for the number of newsletters published on the website.

Number of Newsletters Published Annually:	
Newsletter URL:	

- Website (5 points maximum):
  Verify that all links are active prior to submission.

Website URL:	
Discuss the content included on your website:	

- Social Media Tools (5 points maximum):
  Verify that all links are active prior to submission.

Discuss Social Media platforms used to communicate to your Section/Branch.	
Social Media URL:	

B. PROFESSIONAL / LEADERSHIP ACTIVITIES, AWARDS / RECOGNITION, SCHOLARSHIPS AND MENTORING (20 Points Maximum)

- Professional / Leadership (Non-Technical) Activities (5 points maximum):

Professional / Leadership (Non-Technical) Committee Meetings (1 point each, 2 points max)

Professional Committee:	Number of Meetings:	Presentation Topic(s):
(ie. YMF, History & Heritage, International Group)		

Professional / Leadership (Non-Technical) Seminars (1 point each, 3 points max)

Date:	Approx. Attendees:	Presentation Topics / Describe Seminar:
(ie. Panel Discussion, Ethics Seminar)		

- <u>Awards/Recognition</u> (1 point each, 5 points maximum):

Awards Given by the Section/Branch

Name of Award:	Recipient:	Describe:

Society Awards Received by the Section / Branch or its members

Name of Award:	Recipient:	Describe:

- <u>Scholarships</u> (5 points maximum):

Scholarships to High School Students (1 point each)

Name of Scholarship:	Amount of Scholarship:		Describe:

Scholarships to College Students (1 point each)

Name of Scholarship:	Amount of Scholarship:	Describe:

- <u>Mentoring Activities of ASCE Members</u> (5 points maximum):

Date:	Approx. Attendees:	Describe:

C. <u>TECHNICAL COMMITTEES AND ACTIVITIES</u> (15 Points Maximum)

Section/Branch Technical Committees or Institutes (minimum of 2 technical or virtual meetings per year; 1 point each, 5 points max)

Technical Committee:	Number of Meetings:	Presentation Topic(s):
(ie. Institute Chapters, Transportation Committee)		

Section/Branch Technical Seminars / Courses with PDHs (1 point each, 5 points max)

Date:	Approx. Attendees:	Describe:

Other Technical / Educational Activities and Benefits for Section / Branch Members (1 point each, 5 points max)

Describe other technical / educational activities and benefits for Section / Branch members:	*(for example: hosting a user group for technical software used by Members)*

D. <u>MEMBERSHIP</u> (10 Points Maximum)

Describe efforts to transition Student Members to Associate Members (2 points):	
Describe Member recruitment programs (2 points):	
Describe Member retention programs (2 points):	
Describe any recognition programs for employers supporting ASCE (2 points):	
Describe other Membership Activities / Events (2 points):	

E. <u>PUBLIC OUTREACH ACTIVITIES</u> (10 Points Maximum)

Describe outreach activities with elementary, middle, or high schools (1 point each, 5 points max):	
Describe outreach activities via media outlets (1 point each, 3 points max):	*(examples: newspaper, magazine, radio, TV, internet, billboards)*
Describe other public outreach or educational activities (1 point each, 2 points max):	

F. <u>COLLEGE OUTREACH ACTIVITIES</u> (10 Points Maximum) – CHOOSE 1 or 2

1. Section/Branch has an ASCE College Student Chapter(s)

Describe Student Interaction Activities between ASCE Student Chapters and the Section/Branch (1 point each, 5 points max):	
Note current Section/Branch Practitioner Advisors (5 points):	

2. Section/Branch does not have any ASCE College Student Chapter(s)

Describe outreach activities with college students other than those involved with ASCE (5 points each, 10 points max):	*(examples: hosting an event for community college students or undeclared engineering majors at a university)*

G. COMMUNITY SERVICE, PUBLIC SERVICE, HISTORY & HERITAGE, SUSTAINABILITY, AND GOVERNMENT RELATIONS (10 Points Maximum)

NOTE: ASCE also awards a History and Heritage Award. If you have such activities and want to be considered for that award, describe those activities here and submit a copy of this application directly to Jennifer Lawrence at jlawrence@asce.org.

Describe public service projects (2 points):	*(examples: Habitat for Humanity, Engineers Without Borders)*
Describe History and Heritage Activities (2 points):	*(examples: landmark nominations, publications, exhibits)*
Describe Government Relations activities (2 points):	*(examples: infrastructure report card, legislative drive-in)*
Describe Sustainability Seminars held by the Section/Branch promoting the advancement of the principles of sustainable development (2 points):	*(examples: long term infrastructure sustainability, local environmental initiatives, waterfront revitalization, LEED)*
Describe Community Service events (1 point each, 2 points max):	

H. DIVERSITY AND INCLUSION (15 Points Maximum)

ASCE supports and encourages the equitable opportunity for all people to participate within the civil engineering profession without regard to gender or gender identity, race, national origin, ethnicity, religion, age, sexual orientation, disability, political affiliation, or family, marital, or economic status. ASCE's Committee on Diversity and Inclusion reviews this section to select Outstanding Section/Branches for their efforts in developing and implementing programs that promote an inclusive climate in the profession.

Describe Section/Branch Diversity Seminars / Programs (1 point each, 5 points max):	*(examples: Diversity webinars, scholarships for underrepresented populations, ASCE Canon 8 Women in Engineering Programs,)*
Describe Section/Branch Diversity Committees and Diversity in Section/Branch Leadership Positions (5 points):	*(example: Diversity and Inclusion Committee, Diversity on Section/Branch Board)*
Describe participation in local community diversity programs (5 points):	(examples: Local Diversity Marches/Parades, Programs for At-Risk and Underprivileged Youth, LGBTQIA+ awareness programs, Promoting STEM to Girl Scouts)

I. <u>ADDITIONAL SECTION / BRANCH ACTIVITIES</u> (10 Points Maximum)

Describe any other non-standard activities that are not covered under other sections of the nomination form that your Section or Branch has undertaken to promote or advance the Civil Engineering profession to either your members or the public. Note that Sections applying for the award should not include their Branch activities and vice versa for Branches. These can include other Community Service projects, hosting of Regional meetings, fundraising, mentoring, and other best practices. Describe the activity and give dates, locations and number in attendance. Also describe any activities relative to the creation of a Section / Branch strategic plan and/or efforts to support the Society's Strategic Initiatives (ie. sustainability efforts). These activities may also be eligible for the Leader Training Committee Best Practices Manual. A maximum of two (2) points will be given for each of up to five (5) non-standard activities.

Type of Activity/Event/Initiative:	Date (if applicable):	Describe: