



**INFORMATION ON  
DEADLINES AND PROCEDURES  
FOR ELECTED POSITIONS**

*As of May 2018*

For more information, contact:

**Patricia A. Montgomery, CAE, Aff.M.ASCE**  
**Managing Director, Executive and Board Operations**  
**American Society of Civil Engineers**  
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## IMPORTANT ELECTION DATES

- April 1:** Members must be in good standing (current on membership dues) in order to vote; members verify login and password access for Members Only site for voting access. Students and Affiliate Members are not eligible to vote.
- April-June:** Information regarding election published in SmartBrief, Section newsletters, websites, the Ladder, ASCE News, and other media.
- May 1:** Election opens at 12:01am Central time and voting messages start to drop by email to voting members.
- June 1:** Election closes at 5:00pm Central time.
- Region Directors send notification of vacant elected positions for their Region's next election to the Society Secretary for notice to the membership. **Appointed positions are not noticed by the Society Secretary.** See [Attachment A](#).
- June 5:** Election results verified by Tellers Committee and announced by Society Secretary.
- July 1:** A list of open elected positions for next year's election, as provided by each Region, is noticed to the Membership by the Society Secretary. See [Attachment A](#).

Following is a breakdown of the election process by office. You may also view the election flowcharts to help you visualize the election steps. See [Attachment I](#).

## PRESIDENT-ELECT THROUGH TECHNICAL REGION

- September 1:** Declare Intent to Serve to President of Primary Institute, Chair of Technical Region Board, and Society Secretary
- Letter of Intent. See [Attachment B](#).
  - Biographical Statement (*use only the Society-approved template; limit of 1,000 words; submitted in Word format*) See [Attachment C](#).
  - Vision Statement (*limit of 1,000 words; submitted in Word format*)
  - High resolution color photograph (*head and shoulders only in a professional setting*), submitted as high resolution JPEG file
- November 1** Each Institute, if it intends to submit a Nominee for President-elect, submits up to one (1) Candidate to the Chair of the Technical Region Board of Governors and the Society Secretary.
- November 5:** Society Secretary distributes consolidated Candidate pool to Region Boards. **Region Nominating Committees may not meet until after the consolidated pool of declared Candidates for President-elect has been distributed.**
- November 15:** Earliest date by which Regions may determine their Nominee(s) for President-elect. ***This is NOT an endorsement.***
- December 1:** Technical Region Board may submit up to four (4) Nominee(s) for President-elect from among the declared Candidate pool to Society Secretary. See [Attachment D](#) for sample official nomination letter. These Nominees will be presented to the Board of Direction Nominating Committee for consideration as an Official Nominee for President-elect. ***This is NOT an endorsement.***
- December 3:** Candidates for President-elect who were unsuccessful at the Technical Region Nominating Committee may declare to the Society Secretary their intent to pursue a petition route to the Board of Direction Nominating Committee.
- December 16:** Candidate submits petition signatures from 400 voting members from the Technical Region to the Society Secretary for validation. If enough signatures are received, the Candidate is forwarded to the Board of Direction Nominating Committee for consideration.
- January:** All Nominees are invited to meet with the Board of Direction Nominating Committee who shall select up to two (2) Official Nominees for President-elect to appear on the election ballot. Nominees who were not selected as Official Nominees may seek a petition route to the election ballot. Contact Patty Montgomery ([pmontgomery@asce.org](mailto:pmontgomery@asce.org)) for information on this process.

## PRESIDENT-ELECT THROUGH GEOGRAPHIC REGION

- November 1:** Declare Intent to Serve to Chair of Region Board of Governors and Society Secretary
- Letter of Intent (*submitted in Word format*) See [Attachment B](#).
  - Biographical Statement (*use only the Society-approved template; limit of 1,000 words; submitted in Word format*) See [Attachment C](#).
  - Vision Statement (*limit of 1,000 words; submitted in Word format*)
  - High resolution color photograph (*head and shoulders only in a professional setting*)
- November 5:** Society Secretary distributes consolidated Candidate pool to Region Boards. **Region Nominating Committees may not meet until after the consolidated pool of declared Candidates has been distributed.**
- November 15:** Earliest date by which Regions may determine their Nominee(s) for President-elect from the declared Candidate pool. ***This is NOT an endorsement.***
- December 1:** Final date by which Region Boards may submit their Nominee(s) for President-elect from among the declared Candidate pool to Society Secretary. See [Attachment D](#) for sample official nomination letter. These Nominees will be presented to the Board of Direction Nominating Committee for consideration as an Official Nominee for President-elect. ***This is NOT an endorsement.***
- December 3:** Candidates for President-elect who were unsuccessful at the Region Nominating Committee may declare to the Society Secretary their intent to pursue a petition route to the Board of Direction Nominating Committee.
- December 16:** Candidate submits petition signatures from 400 voting members from the Candidate's Region to the Society Secretary for validation. If enough signatures are received, the Candidate is forwarded to the Board of Direction Nominating Committee for consideration.
- January:** All Nominees are invited to meet with the Board of Direction Nominating Committee who shall select up to two (2) Official Nominees for President-elect to appear on the election ballot. Nominees who were not selected as Official Nominees may seek a petition route to the election ballot. Contact Patty Montgomery ([pmontgomery@asce.org](mailto:pmontgomery@asce.org)) for information on this process.

## GEOGRAPHIC REGION DIRECTOR

- December 1:** Declare Intent to Serve to Chair of Region Nominating Committee and Society Secretary
- Letter of Intent (*submitted in Word format*) See [Attachment B.](#)
  - Biographical Statement (*use only the Society-approved template; limit of 600 words; submitted in Word format*) See [Attachment E.](#)
  - Vision Statement (*limit of 600 words; submitted in Word format*)
  - High resolution color photograph (*head and shoulders only in a professional setting*)
- March 1:** Region Nominating Committee selects up to two (2) Official Nominees and notifies Society Secretary. Nominating Committee Chair must convene a meeting in time to meet the March 1 deadline and submit Official Nomination letter to Society Secretary for all Nominees to appear on ballot. See [Attachment D](#) for sample nomination letter.
- March 3:** Candidates for Region Director who were unsuccessful at the Region Nominating Committee may declare intent to pursue petition route to ballot.
- March 15:** Candidate submits petition signatures from 250 Society voting members for Region Director to Society Secretary for validation. If enough valid signatures are submitted, the Candidate is placed on the election ballot as a Petition Nominee.

## TECHNICAL REGION DIRECTOR

- November 1:** Declare Intent to Serve to President of Primary Institute, Chair of Technical Region Board of Governors, and Society Secretary
- Letter of Intent (*submitted in Word format*) See [Attachment B](#).
  - Biographical Statement (*use only the Society-approved template; limit of 600 words; submitted in Word format*) See [Attachment E](#).
  - Vision Statement (*limit of 600 words; submitted in Word format*)
  - High resolution color photograph (*head and shoulders only in a professional setting*)
- December 1:** Each Institute Governing Board may select one (1) Nominee from among the declared Candidate pool and notify Technical Region Nominating Committee.
- March 1:** Technical Region Nominating Committee selects up to two (2) Official Nominees and notifies Society Secretary. Nominating Committee Chair must convene a meeting in time to meet the March 1 deadline and submit Official Nomination letter to Society Secretary. See [Attachment D](#) for sample nomination letter.
- March 3:** Candidates for Technical Region Director who were unsuccessful at the Technical Region Nominating Committee may declare to the Society Secretary their intent to pursue a petition route to ballot.
- March 15:** Candidate submits petition signatures from 250 Society voting members from the Technical Region to Society Secretary for validation. If enough valid signatures are submitted, the Candidate is placed on the election ballot as a Petition Nominee.

## GEOGRAPHIC REGION GOVERNORS

- December 1:** Declare Intent to Serve to Chair of Region Nominating Committee and Society Secretary
- Letter of Intent (*submitted in Word format*) See [Attachment B.](#)
  - Biographical Statement (*use only the Society-approved template; limit of 200 words; submitted in Word format*) See [Attachment F.](#)
  - Vision Statement (*limit of 200 words; submitted in Word format*) ○ High resolution color photograph (*head and shoulders only in a professional setting*)
- March 1:** Region Nominating Committee selects up to (2) Official Nominees for each vacant position and notifies Society Secretary. Nominating Committee Chair must convene a meeting in time to meet the March 1 deadline and submit Official Nomination Letter to Society Secretary. See [Attachment D](#) for sample nomination letter.
- March 3:** Candidates for Region Governor who were unsuccessful at the Region Nominating Committee may declare to the Society Secretary their intent to pursue a petition route to ballot.
- March 15:** Submit petition signatures from 100 Society voting members to Society Secretary for validation. If enough valid signatures are submitted, the Candidate is placed on the election ballot as a Petition Nominee.

## ENDORSEMENTS – FOR OFFICIAL AND PETITION NOMINEES ONLY

*Endorsements are not permitted by an Organizational Entity or Individual **until the Official and Petition Nominees have been determined – after March 1st.***

**March 31:** Official Organizational Endorsement Actions are to be submitted to the Official or Petition Nominee (see sample in [Attachment G](#)).

- Include action taken during a properly convened meeting of the Organizational Entity;
- May include rationale used in the decision;
- Letter submitted on official letterhead of the Organizational Entity;
- Signed by President/Chair of the Organizational entity

**March 31:** Individual Member Endorsement Actions are to be submitted to Nominee (see sample in [Attachment G](#)).

- Must include member's name, Address of Record, and membership number
- May include affiliation with the Society (i.e., Chair, XYZ Committee)
- May include up to one (1) professional position (i.e., President, ABC Company)

**April 1:** Official and Petition Nominees submit their Endorsement List to the Society Secretary for validation. See [Attachment H](#).

- The Endorsement List must be in the format stipulated by the Society Secretary



## FREQUENTLY ASKED QUESTIONS REGARDING THE ELECTION

### **What is the voting period?**

The election will open at 12:00am Central Time on May 1 and conclude at 5:00pm Central Time on June 1.

### **Who are the Official Nominees for President-elect?**

- Louis C Aurigemma, P.E., F.ASCE
- Kancheepuram N. "Guna" Gunalan, Ph.D., P.E., D.GE., F.ASCE

Information on the Official Nominees (biographical and vision statements) is available on the ASCE website: <http://www.asce.org/elections/>

### **How can I vote in the election?**

To participate in the national election a member must be at the grade of Associate or higher, and be a member in good standing (current on member dues) by **April 1**.

ASCE will use Single Sign-On to access the election site. Please make sure you have created or accessed your ASCE member only account via the website. There is a "Member Login" button on the top navigation bar.

**Paper ballots will be available upon request to control costs.** Please contact Patty Montgomery at [pmontgomery@asce.org](mailto:pmontgomery@asce.org) if you prefer to receive a paper ballot.

### **What campaign activity may an Organizational Entity undertake?**

Organizational Entities may distribute or post the approved campaign literature supplied by the Official and Petition Nominee(s), provided they distribute the same literature for each Official or Petition Nominee seeking the same office. Items such as signs, key chains, pens, buttons, pins, press kits or similar items are not permitted.

**Organizational Entities should also encourage their members to vote in the national election and publish information regarding the election in the newsletters and on the website.** Please help educate the members on the Society's election process and why some races are not contested. Each Region is responsible for soliciting and providing Official Nominees for inclusion on the ballot.

**Can an Organizational Entity make their membership information available to the Nominees and/or their supporters?**

Pursuant to the Society's governing documents, Organizational Entities shall not provide membership lists of address records or e-mail addresses to Nominees or their supporters. Organizational Entities shall not distribute correspondence on behalf of an Official or Petition Nominee to their membership. Organizational Entities can help advertise the election to the membership.

**We want to invite a Nominee to attend our meeting. Is that allowed?**

Organizational Entities may invite Official and Petition Nominees to attend their event, provided all Nominees for the same position are extended the same invitation at least thirty (30) days in advance of the meeting. Nominees may make a presentation to the meeting attendees regardless of whether all the Nominees accept the invitation. Organizational Entities should contact the Nominee(s) directly to coordinate meeting details.

- If a Nominee is unavailable to attend the event in person but wishes to participate via alternative means, the Organizational Entity shall make the necessary arrangements (i.e., conference call, Webex, etc.).
- Nominees who attend a meeting of an Organizational Entity without an invitation may not make a presentation to those in attendance.
- The only exception to the invitation procedures is that Official and Petition Nominees may address their assigned Section, Branch or Primary Institute without a formal invitation being extended to the remaining Nominees who have an Address of Record outside the Section or Branch, or have designated another Institute as their Primary Institute. Nonetheless, an Organizational Entity or Region is encouraged to extend a formal invitation to all Nominees for the office, regardless of their Address of Record.

**If a Nominee attends our function are we required to reimburse them?**

Nominees are responsible for all travel related costs when accepting an invitation from an Organizational Entity.

**Our Section/Branch/Younger Member Group, etc. have questions for the Nominees. How do we go about having those answered?**

Written questions for the President-elect Official or Petition Nominees by Organizational Entities should be submitted to the Society Secretary not later than **March 1**. Upon review, the Society Secretary may forward the questions to the Nominees and publish their responses in *ASCE News*, election podcasts, or other election venues. Questions posed to President-elect Nominees in a face-to-face meeting are not subject to prior approval by the Society Secretary.

### **Can an Organizational Entity endorse a Nominee for office?**

An Endorsement Action by an Organizational Entity may only be provided once the slate of Official and Petition Nominees has been determined. An Organizational Entity may endorse one (1) Nominee for any given office during the Election Cycle.

The Endorsement Action includes the action taken by the Organizational Entity during a properly convened meeting, is transmitted directly to the Official or Petition Nominee on Organizational Entity letterhead, signed by the chair of the Organizational Entity. The Endorsement Action may state the rationale used in the decision, provided no reference to or comparison of any other Official or Petition Nominee is included in the Endorsement Action. Endorsement Actions should be provided directly to the Nominee no later than **March 31**. Sample Endorsement Actions are provided in [Attachment G](#).

### **We have endorsed a Nominee for office. Are we permitted to publish our action?**

An Organizational Entity that officially endorses an Official or Petition Nominee may publish its Endorsement Action in their newsletter and web site, provided no reference to or comparison of any other Official or Petition Nominee is included. However, if the Organizational Entity publishes any election material (i.e., biographical statement, vision statement, photograph), the same material must be published for all Nominees pursuing the same office.

### **Can an individual endorse a Nominee for office?**

Endorsements may only be provided by individual members once the slate of Official and Petition Nominees has been determined. Individual Members of the Society may endorse one (1) Official or Petition Nominee per office during the Election Cycle. The Endorsement Letter must include the member's full name, Address of Record, membership number, affiliation with the Society and up to one (1) professional position. Endorsement Letters should be provided directly to the Nominee no later than **March 31**. Sample Endorsement Letters are provided in [Attachment G](#).

Members of the Board of Direction, the Board of Direction Nominating Committee, and the At-Large Director Review Panel may provide a **VERBAL** endorsement but may not provide a written endorsement for Official or Petition Nominees.

If you have additional questions that are not addressed herein, please do not hesitate to contact Patty Montgomery at [pmontgomery@asce.org](mailto:pmontgomery@asce.org) or 800/548-2723, extension 6101.

## NOTICE OF OPENINGS FOR ELECTED POSITIONS

Pursuant to the Rules of Policy and Procedure 7.3, the ASCE membership is hereby notified the following vacancies will be available on the \_\_\_\_ election ballot for terms beginning in **FY 20xx**. For information on how to apply for a vacant position, please contact the individual specified. The qualifications for the vacant positions are as follows:

**President-elect:**

Voting Society member in good standing from any Geographic or Technical Region with prior service on the Board of Direction, or service as an Institute Representative to the Board of Direction between 2000 and 2005. This is a three-year term serving one-year each as President-elect, President and Past President.

**Geographic Region Director:**

Society member in good standing, an Address of Record within the Region being represented, and prior service as a Geographic Region Governor. Any person who was inducted as Society President-elect or Vice President is ineligible for re-election as a Geographic Region Director. All other former Board of Direction members who were nominated by Districts are eligible to serve. This is a three-year term.

**Technical Region Director:**

Society member in good standing and shall have served as a voting member on an Institute Board of Governors. Any person who was inducted as Society President-elect or Vice President is ineligible for re-election as a Technical Region Director. All other former Board of Direction members who were nominated by Districts are eligible to serve. This is a three-year term.

**Region Governor:**

Society member in good standing, an Address of Record within the Region being represented, and prior service as a Section or Branch officer, member of a Section or Branch committee, or as a member of a Society-level Committee. This is a three-year term.

<b>REGION</b>	<b>VACANCY TITLE</b>	<b>TERM</b>	<b># OF VACANCIES</b>	<b>RESTRICTIONS</b>	<b>CONTACT</b>
	President-elect		1	Shall be a voting Society member in good standing from any Geographic or Technical Region who has prior service on the Board of Direction, or service as an Institute Representative to the Board of Direction between 2000 and 2005.	
	Technical Region Director		1	Shall be voting Society member in good standing and shall have served on an Institute Board of Governors.	

<b>REGION</b>	<b>VACANCY TITLE</b>	<b>TERM</b>	<b># OF VACANCIES</b>	<b>RESTRICTIONS</b>	<b>CONTACT</b>
Region 1	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 1.	
	Region Governor			One (1) shall be a voting member in good standing from a _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 1 is comprised of the Boston and Connecticut Societies and the following Sections: Buffalo, Ithaca, Maine, Metropolitan, Mohawk-Hudson, New Hampshire, New Jersey, Rhode Island, Rochester, Syracuse and Vermont, and the Canadian Provinces of Labrador, New Brunswick, Newfoundland, Nova Scotia, Prince Edward Island, and Quebec					
Region 2	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 2.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.  No two candidates may be from the same Section.	
Region 2 is comprised of the following Sections: Central Pennsylvania, Delaware, Lehigh Valley, Maryland, National Capital, Philadelphia, and Pittsburgh					
Region 3	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 3.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 3 is comprised of the following Sections: Akron-Canton, Central Illinois, Central Ohio, Cincinnati, Cleveland, Dayton, Duluth, Illinois, Michigan, Minnesota, North Dakota, Quad-City, Toledo and Wisconsin, and the Canadian Provinces of Manitoba, Nunavut, Ontario, Saskatchewan					

<b>REGION</b>	<b>VACANCY TITLE</b>	<b>TERM</b>	<b># OF VACANCIES</b>	<b>RESTRICTIONS</b>	<b>CONTACT</b>
Region 4	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 4.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 4 is comprised of the following Sections: Arkansas, Indiana, Kentucky, North Carolina, South Carolina, Tennessee, Virginia, and West Virginia.					
Region 5	Region Director			Shall be a member in good standing with an Address of Record in Region 5.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 5 is comprised of the following Sections: Alabama, Florida, Georgia, Louisiana, Mississippi and Puerto Rico					
Region 6	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 6.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 6 is comprised of the following Sections: Mexico, New Mexico, Oklahoma and Texas.					

<b>REGION</b>	<b>VACANCY TITLE</b>	<b>TERM</b>	<b># OF VACANCIES</b>	<b>RESTRICTIONS</b>	<b>CONTACT</b>
Region 7	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 7.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 7 is comprised of the following Sections: Colorado, Iowa, Kansas, Kansas City, Nebraska, South Dakota, St. Louis, Wyoming.					
Region 8	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 8.	
	Region Governor			At least one (1) shall be a voting member in good standing from a _____ Section.  One (1) shall be voting members in good standing from either a _____ or _____ Section.	
Region 8 is comprised of the following Sections: Alaska (small), Arizona, Columbia (small), Hawaii, Inland Empire (small), Montana (small), Nevada, Oregon, Seattle, Southern Idaho (small), Tacoma-Olympia (small) and Utah, and the Canadian Provinces of Alberta, British Columbia, Northwest Territories, Yukon					
Region 9	Region Director			Shall be a member in good standing with an Address of Record in Region 9.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.	
Region 9 is comprised of the following Sections: Los Angeles, Sacramento, San Diego and San Francisco.					
Region 10	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 10.	
	Region Governor			_____ shall be a voting member in good standing from Region 10. Candidates shall be at the time of nomination an incumbent President or have served as a President of a Region 10 Section or Group.	
Region 10 is comprised of the remaining geographic territory.					

**SAMPLE LETTER  
CANDIDATE LETTER OF INTENT TO SERVE**

November 1, 2018

\_\_\_\_\_, Chair  
Name of Primary Institute OR  
Region x Board of Governors  
Address

Dear \_\_\_\_\_:

In accordance with the governing documents of the American Society of Civil Engineers, please accept my Letter of Intent to pursue the office of ASCE [President-elect/Technical Region Director/Region X Director/Region X Governor] in the 20xx election cycle. I intend to pursue my nomination through the [Technical/Geographic] Region Nominating Committee.

I fully understand and intend to comply with the responsibilities required for service as ASCE [President-elect/Technical Region Director/Region X Director/Region X Governor]. My prior service with the [Institutes/Region] has provided me with the knowledge and experience to serve in the position of ASCE [President-elect/Technical Region Director/Region X Director/Region X Governor], if elected by my peers.

My employer and family understand the responsibility, time commitment, and financial resources required to serve in this important position, and they have endorsed my willingness to serve.

Included with this letter are my Biographical Statement, Vision Statement and color photograph. If you have any questions regarding my nomination, please feel free to contact me at \_\_\_\_\_.

Sincerely,

***NAME, PROFESSIONAL DESIGNATION(S)***

cc: \_\_\_\_\_, Chair, Region Board of Governors  
Thomas W. Smith III, CAE, ENV SP, F.ASCE, Society Secretary  
Patricia A. Montgomery, Managing Director, Executive and Board Operations



[INSERT NAME, PROFESSIONAL CREDENTIALS]  
PRESIDENT-ELECT

BIOGRAPHICAL STATEMENT

**NOTE:** The Biographical Statement shall not exceed 1,000 words. Please do not alter the categories headings or format of the template. You may add or delete bullets as needed within each category, as long as you do not exceed the word limitation. Submit the document as a WORD file.

**EDUCATION**

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**WORK EXPERIENCE**

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**ASCE INVOLVEMENT**

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**OTHER VOLUNTEER ACTIVITIES**

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**PERSONAL (Optional)**

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**OFFICIAL NOMINATION FOR PRESIDENT-ELECT  
THROUGH TECHNICAL REGION**

December 1, 2018

Thomas W. Smith III, CAE, ENV SP, F.ASCE  
Secretary  
American Society of Civil Engineers  
1801 Alexander Bell Drive  
Reston, Virginia 20191

Dear Secretary Smith:

In accordance with the Bylaws of the Society, I am pleased to inform you that the Technical Region Board of Governors has nominated \_\_\_\_\_ to serve as President-elect for the term commencing October 20xx.

Nominated by T&DI, \_\_\_\_\_ nomination was approved at the meeting of the Technical Region Nominating Committee (Technical Region Board of Governors) on November 20, 2018.

Sincerely,

Chair, Technical Region Board of Governors

cc: Nominee  
Marsha Anderson Bomar, Technical Region Director  
Patricia A. Montgomery, Managing Director, Executive and Board Operations

**OFFICIAL NOMINATION FOR PRESIDENT-ELECT  
THROUGH GEOGRAPHIC REGION**

December 1, 2018

Thomas W. Smith III, CAE, ENV SP, F.ASCE  
Secretary  
American Society of Civil Engineers  
1801 Alexander Bell Drive  
Reston, Virginia 20191

Dear Secretary Smith:

In accordance with the Bylaws of the Society, I am pleased to inform you that the Region x Board of Governors has nominated \_\_\_\_\_ to serve as President-elect for the term commencing October 20xx.

\_\_\_\_\_’s nomination was approved unanimously at a meeting of the Region Board of Governors on November 20, 2016.

Sincerely,

Chair, Technical Region Board of Governors

cc: Nominee  
Patricia A. Montgomery, Managing Director, Executive and Board Operations

**OFFICIAL NOMINATION FOR GEOGRAPHIC REGION DIRECTOR**

December 1, 2018

Thomas W. Smith III, CAE, ENV SP, F.ASCE  
Secretary  
American Society of Civil Engineers  
1801 Alexander Bell Drive  
Reston, Virginia 20191

Dear Secretary Smith:

In accordance with the Bylaws of the Society, I am pleased to inform you that the Region x Board of Governors has nominated \_\_\_\_\_ to serve as Region Director for the term commencing October 2018.

\_\_\_\_\_’s nomination was approved unanimously at a meeting of the Region Board of Governors on November 20, 2018.

Sincerely,

Chair, Region Board of Governors

cc: Nominee  
Patricia A. Montgomery, Director, Executive and Board Operations

**OFFICIAL NOMINATION FOR TECHNICAL REGION DIRECTOR**

December 1, 2016

Thomas W. Smith III, CAE, ENV SP, F.ASCE  
Secretary  
American Society of Civil Engineers  
1801 Alexander Bell Drive  
Reston, Virginia 20191

**OFFICIAL NOMINATION FOR GEOGRAPHIC REGION DIRECTOR**

December 1, 2018

Thomas W. Smith III, CAE, ENV SP, F.ASCE  
Secretary  
American Society of Civil Engineers  
1801 Alexander Bell Drive  
Reston, Virginia 20191

Dear Secretary Smith:

In accordance with the Bylaws of the Society, I am pleased to inform you that the \_\_\_\_\_  
Institute Region x Board of Governors has nominated \_\_\_\_\_ to serve as Region  
Director for the term commencing October 2018.

\_\_\_\_\_’s nomination was approved unanimously at a meeting of the Region Board of  
Governors on November 20, 2018.

Sincerely,

Chair, Region Board of Governors

cc: Nominee  
Patricia A. Montgomery, Director, Executive and Board Operations

[INSERT NAME, PROFESSIONAL CREDENTIALS]  
REGION \_\_DIRECTOR

**BIOGRAPHICAL STATEMENT**

**NOTE:** *The Biographical Statement shall not exceed 600 words. Please do not alter the categories headings or format of the template. You may add or delete bullets as needed within each category, as long as you do not exceed the word limitation. Submit the document as a WORD file.*

**EDUCATION**

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**WORK EXPERIENCE**

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**ASCE INVOLVEMENT**

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**OTHER VOLUNTEER ACTIVITIES**

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**PERSONAL (Optional)**

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[INSERT NAME, PROFESSIONAL CREDENTIALS]  
REGION \_\_ GOVERNOR

**BIOGRAPHICAL STATEMENT**

**NOTE:** *The Biographical Statement shall not exceed 200 words. Please do not alter the categories headings or format of the template. You may add or delete bullets as needed within each category, as long as you do not exceed the word limitation. Submit the document as a WORD file.*

**EDUCATION**

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**WORK EXPERIENCE**

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**ASCE INVOLVEMENT**

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**OTHER VOLUNTEER ACTIVITIES**

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**PERSONAL (Optional)**

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**SAMPLE ORGANIZATIONAL ENTITY ENDORSEMENT**  
**(Must be submitted on Organizational Entity Letterhead)**  
**Submit to Nominee no later than March 31.**

Date (must be after the Nominating Committee convenes)

Addressed to Nominee

The Board of Governors of the XYZ Section of ASCE convened on Wednesday, March 2, 20xx, to consider the Official Nominees for (insert President-elect, Region Director or Region Governor, as appropriate) for the term commencing October 20xx. The Board reviewed the election materials for each Nominee and discussed issues of relevance.

[INSERT RATIONALE, IF DESIRED. NO MENTION OF OTHER NOMINEES IS PERMITTED IN THE RATIONALE.]

Upon conclusion of the discussions, the Board voted to endorse \_\_\_\_\_ for the position of (insert relevant office title).

Please accept this letter as our official Endorsement Action.

Respectfully submitted,

Insert Name of Chair  
President, XYZ Section Board of Governors



**SAMPLE ENDORSEMENT FROM INDIVIDUAL MEMBER**  
**(Must include Name, Address of Record and Member ID for validation)**  
**Submit to Nominee no later than March 31.**

Date

Addressed to Nominee

I have reviewed the election materials provided by the Nominees for the office of (insert President-elect, Region Director, or Region Governor) for a term commencing October 20xx.

[INSERT RATIONALE, IF DESIRED. NO MENTION OF OTHER NOMINEES IS PERMITTED IN THE RATIONALE.]

Please accept this document as my personal endorsement of \_\_\_\_\_ for the position of (insert relevant office title).

Respectfully submitted,

Name and credentials  
Address of Record  
Member ID

One (1) ASCE affiliation (i.e., Past Chair, ABC Committee) and one (1) professional affiliation (i.e., President, XYZ Consultants, Inc.) may be provided.

## ENDORSEMENT LIST

### **ENDORSEMENTS FROM ORGANIZATIONAL ENTITIES**

1. **Regions and Institutes**
  -
2. **USA Sections and Branches**
  -
3. **Councils**
  -
4. **International Sections and Groups**
  -

### **ENDORSEMENTS FROM INDIVIDUALS**

1. **Past ASCE Presidents**
  -
2. **Current Governors and Institute Leaders**
  -
3. **Past Board of Direction Members**
  -
4. **Section and Branch Board Members**
  -
5. **ASCE Members**
  -

**[INSERT NAME]**  
**[PRESIDENT-ELECT, REGION DIRECTOR, REGION GOVERNOR]**  
**OFFICIAL NOMINEE**

**ENDORSEMENT LIST**

For each Individual endorsement listed, ASCE will publish the member's name, professional credentials, **one** ASCE affiliation, **one** professional affiliation, and state of residence (as shown in the samples below). You are not permitted to alter the category headings or list an individual in more than one category.

**Send a copy of the endorsement action with your endorsement list by April 1, 2017.**

**ENDORSEMENTS FROM ORGANIZATIONAL ENTITIES**

1. **Regions and Institutes**
  - Region 6 Board of Governors
  - Transportation & Development Institute
2. **USA Sections and Branches**
  - Youngstown Branch, OH
  - Illinois Section
3. **Councils**
  - Central Region Younger Member Council
  - New York State Council
4. **International Sections and Groups**
  - Bangladesh Section
  - Hong Kong Section

**ENDORSEMENTS FROM INDIVIDUALS**

1. **Past ASCE Presidents**
  - J. William Cooper, Ph.D., P.E., Pres.78.ASCE, KY
2. **Current Governors and Institute Leaders**
  - James W. Smith, P.E., D.GE, F.ASCE; President of XYZ Institute, WI
  - Melinda L. Murphy, P.E., F.ASCE; Region 8 Governor; CFO XYZ Company, PA
3. **Past Board of Direction Members**
  - Andrew J. Fox, P.E., M.ASCE; Past Zone II Vice President, VA
  - Peter K. Temple, P.E., LEED AP, M.ASCE; Past District 16 Director, Chair, ABC Engineering, CA

4. **Section and Branch Board Members**

- Diane T. Wilson, A.M.ASCE; President, Las Vegas, NV
- John T. Smith, P.E., Dist.M.ASCE; Secretary, Gainesville Branch; Vice President of ABC123 Professional Services, KS

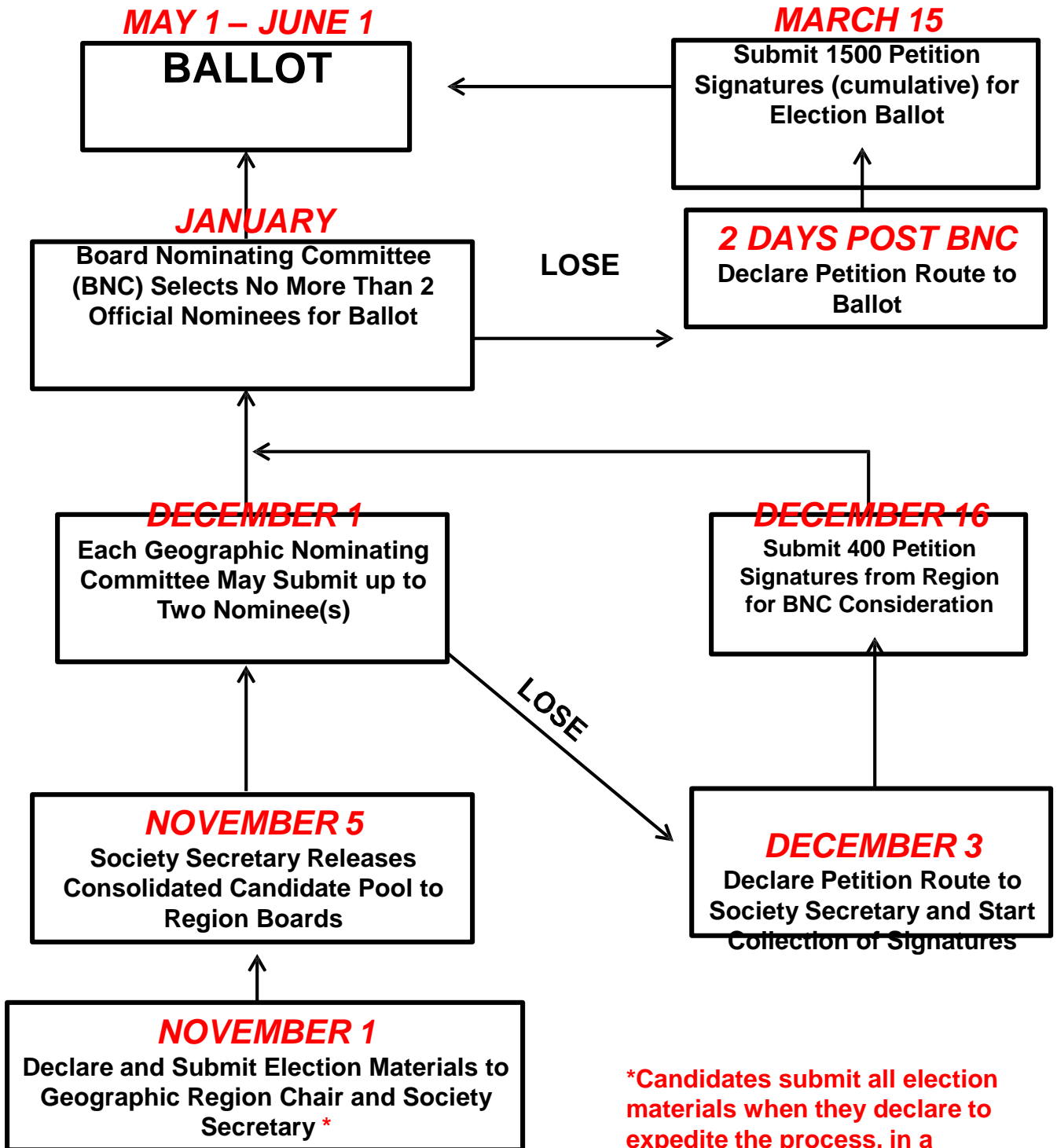
5. **ASCE Members**

- John S. Doe, Ph.D., P.E., F.ASCE; Past President EWRI; President of Deere Corporation, OH
- Mary D. Jones, A.M.ASCE; Supervisor, Smith Engineering Consultants, CT

SAMPLE

# PRESIDENT-ELECT NOMINATION PROCESS Attachment I

## Through Geographic Region Page 1 of 5

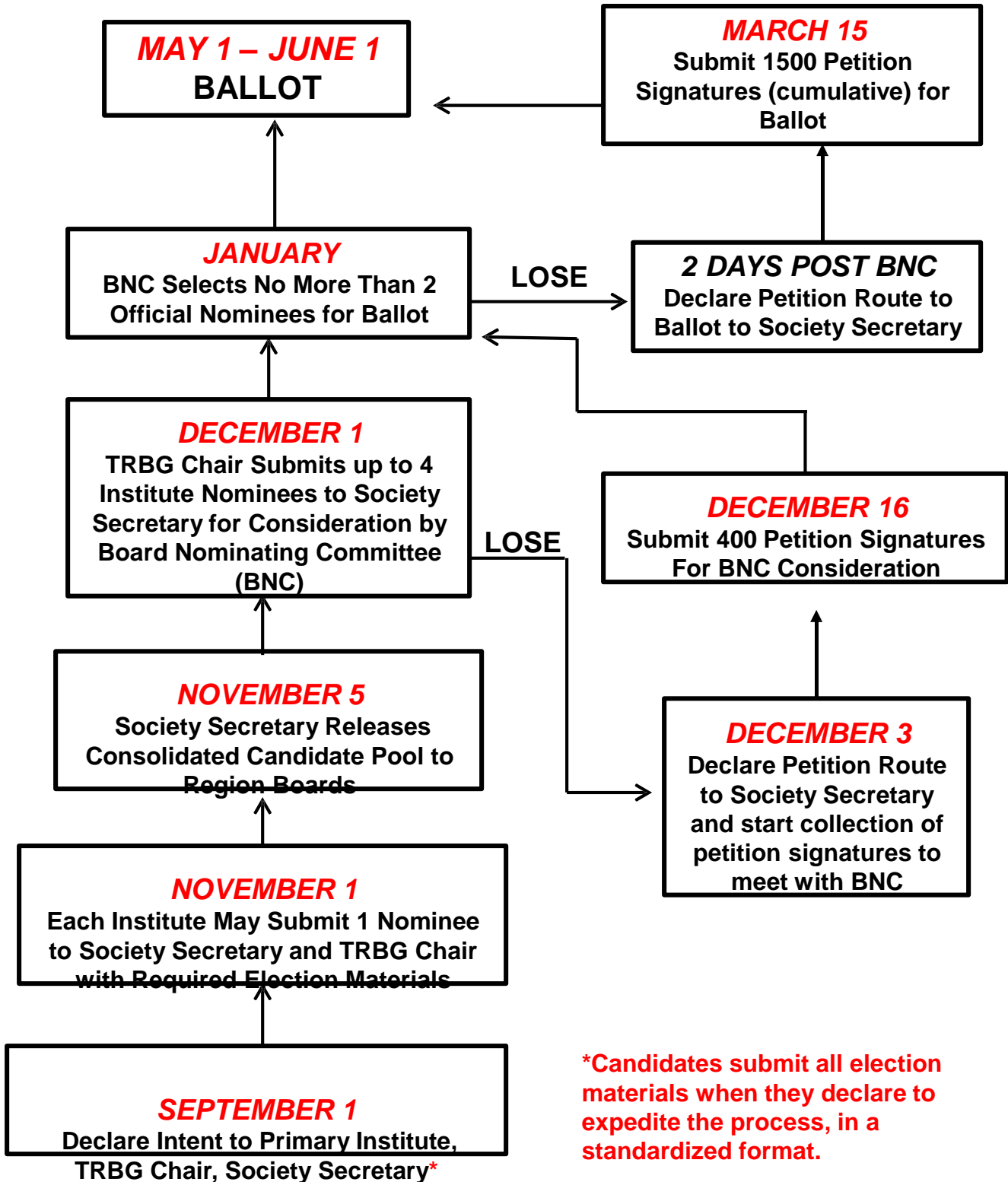


**\*Candidates submit all election materials when they declare to expedite the process, in a Standardized format**

**PRESIDENT-ELECT NOMINATION PROCESS** Attachment I  
**Through Geographic Region** Page 1 of 5  
October 2014

# PRESIDENT-ELECT NOMINATION PROCESS

## Technical Region



# **PRESIDENT-ELECT NOMINATION PROCESS**

Attachment I

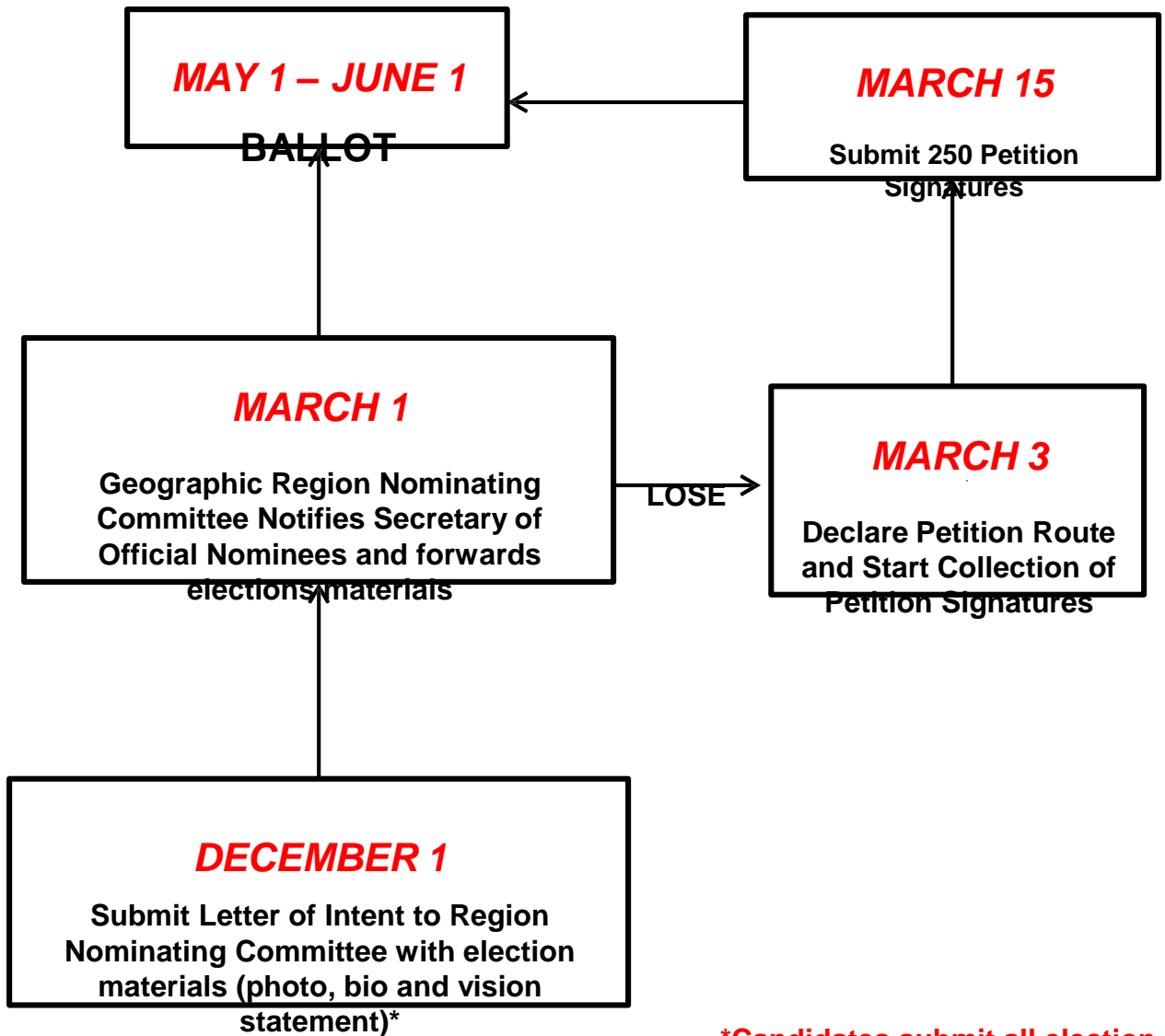
## **Technical Region**

Page 2 of 5

October 2014

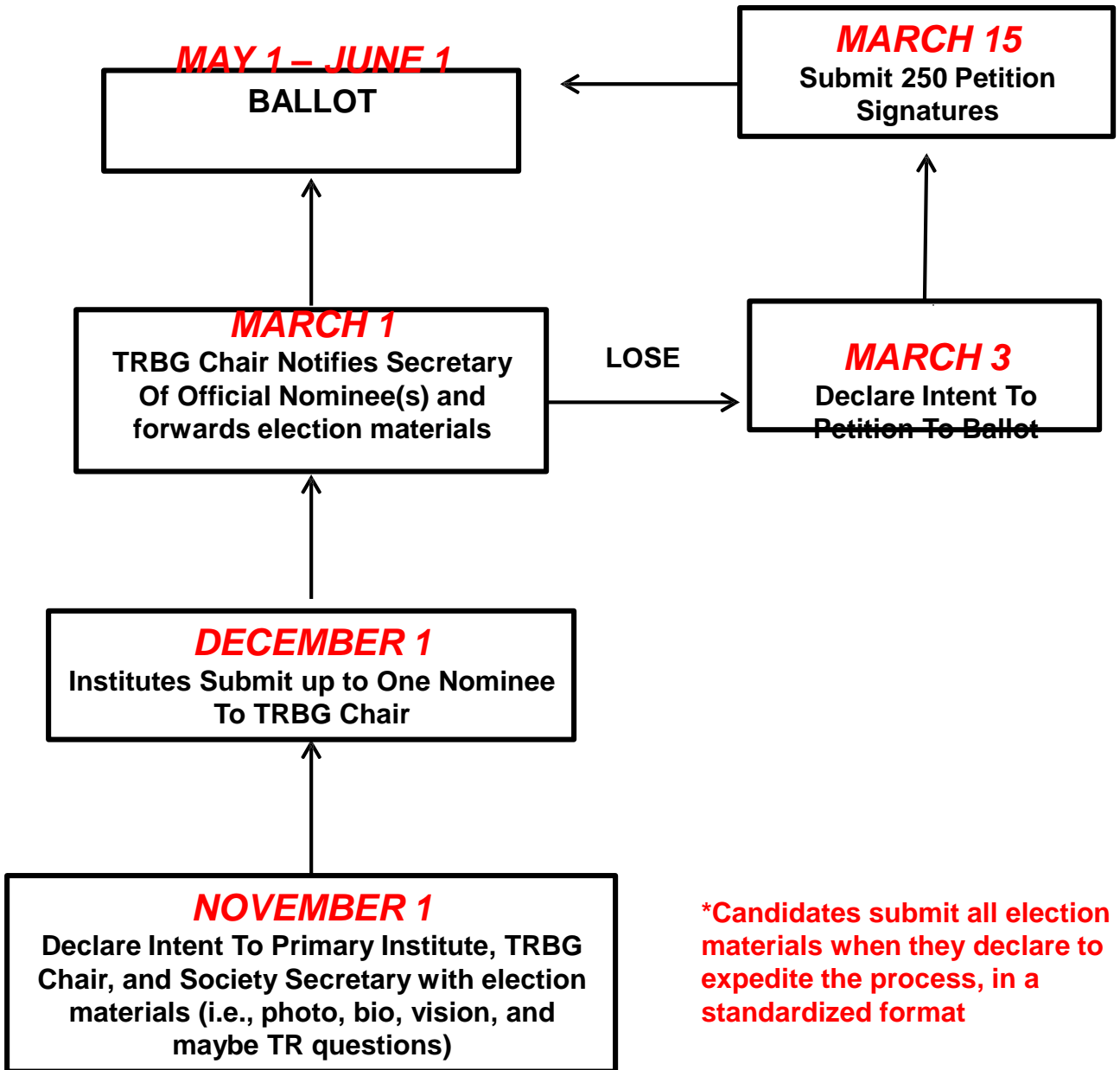


# REGION DIRECTOR Nomination Process



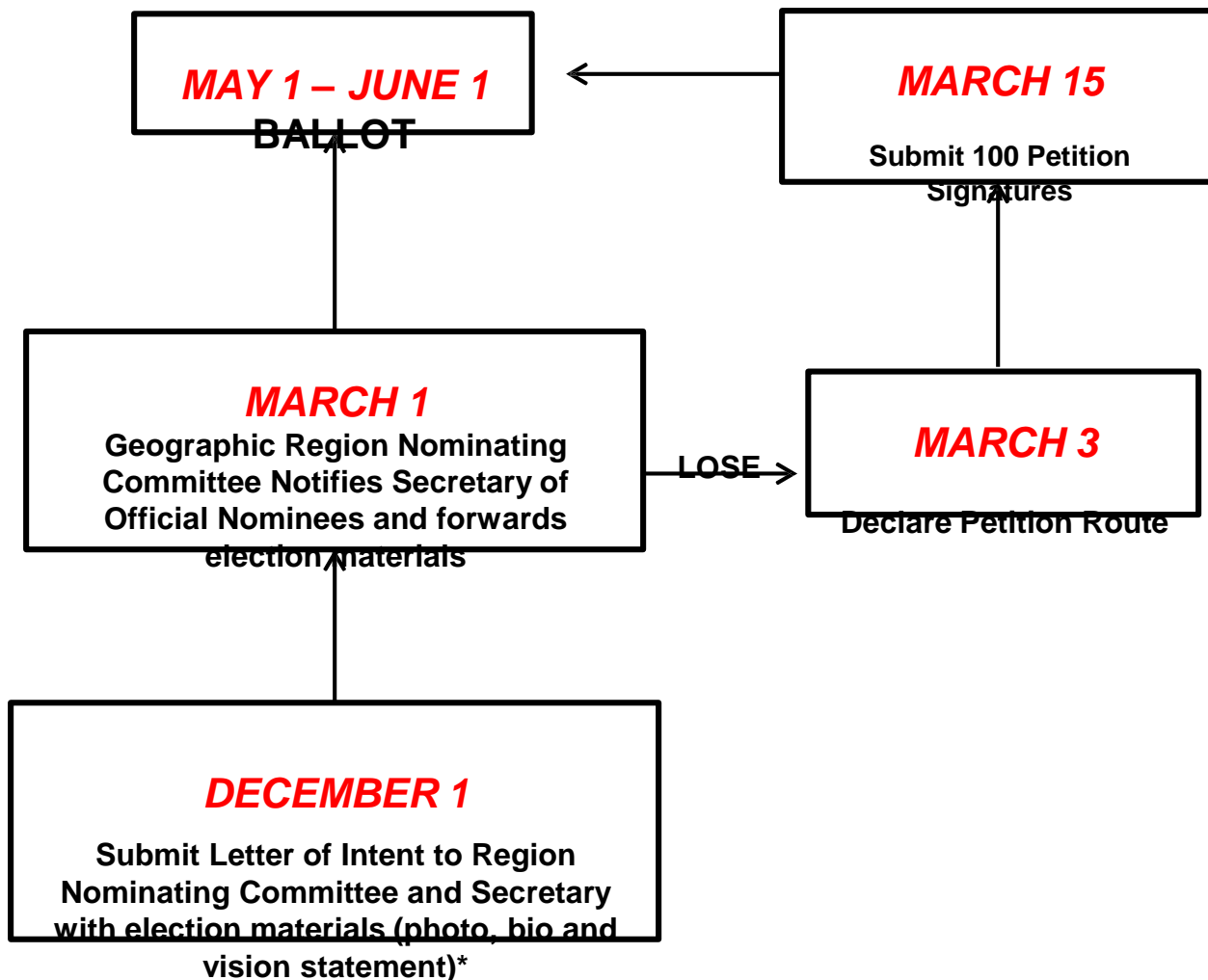
**\*Candidates submit all election materials when they declare to expedite the process, in a standardized format**

# TECHNICAL REGION DIRECTOR Nomination Process



October 2014

# REGION GOVERNOR Nomination Process



**\*Candidates submit all election materials when they declare to expedite the process, in a standardized format**

October 2014

## NOTICE OF OPENINGS FOR ELECTED POSITIONS

Pursuant to the Rules of Policy and Procedure 7.3, the ASCE membership is hereby notified the following vacancies will be available on the \_\_\_\_ election ballot for terms beginning in **FY 20xx**. For information on how to apply for a vacant position, please contact the individual specified. The qualifications for the vacant positions are as follows:

***President-elect:***

Voting Society member in good standing from any Geographic or Technical Region with prior service on the Board of Direction, or service as an Institute Representative to the Board of Direction between 2000 and 2005. This is a three-year term serving one-year each as President-elect, President and Past President.

***Geographic Region Director:***

Society member in good standing, an Address of Record within the Region being represented, and prior service as a Geographic Region Governor. Any person who was inducted as Society President-elect or Vice President is ineligible for re-election as a Geographic Region Director. All other former Board of Direction members who were nominated by Districts are eligible to serve. This is a three-year term.

***Technical Region Director:***

Society member in good standing and shall have served as a voting member on an Institute Board of Governors. Any person who was inducted as Society President-elect or Vice President is ineligible for re-election as a Technical Region Director. All other former Board of Direction members who were nominated by Districts are eligible to serve. This is a three-year term.

***Region Governor:***

Society member in good standing, an Address of Record within the Region being represented, and prior service as a Section or Branch officer, member of a Section or Branch committee, or as a member of a Society-level Committee. This is a three-year term.

<b>REGION</b>	<b>VACANCY TITLE</b>	<b>TERM</b>	<b># OF VACANCIES</b>	<b>RESTRICTIONS</b>	<b>CONTACT</b>
	President-elect		1	Shall be a voting Society member in good standing from any Geographic or Technical Region who has prior service on the Board of Direction, or service as an Institute Representative to the Board of Direction between 2000 and 2005.	
	Technical Region Director		1	Shall be voting Society member in good standing and shall have served on an Institute Board of Governors.	

<b>REGION</b>	<b>VACANCY TITLE</b>	<b>TERM</b>	<b># OF VACANCIES</b>	<b>RESTRICTIONS</b>	<b>CONTACT</b>
Region 1	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 1.	
	Region Governor			One (1) shall be a voting member in good standing from a _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 1 is comprised of the Boston and Connecticut Societies and the following Sections: Buffalo, Ithaca, Maine, Metropolitan, Mohawk-Hudson, New Hampshire, New Jersey, Rhode Island, Rochester, Syracuse and Vermont, and the Canadian Provinces of Labrador, New Brunswick, Newfoundland, Nova Scotia, Prince Edward Island, and Quebec					
Region 2	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 2.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.  No two (2) candidates may be from the same Section.	
Region 2 is comprised of the following Sections: Central Pennsylvania, Delaware, Lehigh Valley, Maryland, National Capital, Philadelphia, and Pittsburgh					
Region 3	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 3.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 3 is comprised of the following Sections: Akron-Canton, Central Illinois, Central Ohio, Cincinnati, Cleveland, Dayton, Duluth, Illinois, Michigan, Minnesota, North Dakota, Quad-City, Toledo and Wisconsin, and the Canadian Provinces of Manitoba, Nunavut, Ontario, Saskatchewan					

<b>REGION</b>	<b>VACANCY TITLE</b>	<b>TERM</b>	<b># OF VACANCIES</b>	<b>RESTRICTIONS</b>	
Region 4	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 4.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 4 is comprised of the following Sections: Arkansas, Indiana, Kentucky, North Carolina, South Carolina, Tennessee, Virginia, and West Virginia.					
Region 5	Region Director			Shall be a member in good standing with an Address of Record in Region 5.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 5 is comprised of the following Sections: Alabama, Florida, Georgia, Louisiana, Mississippi and Puerto Rico					
Region 6	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 6.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 6 is comprised of the following Sections: Mexico, New Mexico, Oklahoma and Texas.					



<b>REGION</b>	<b>VACANCY TITLE</b>	<b>TERM</b>	<b># OF VACANCIES</b>	<b>RESTRICTIONS</b>	<b>CONTACT</b>
Region 7	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 7.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.  One (1) shall be a voting member in good standing from the _____ Section.	
Region 7 is comprised of the following Sections: Colorado, Iowa, Kansas, Kansas City, Nebraska, South Dakota, St. Louis, Wyoming.					
Region 8	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 8.	
	Region Governor			At least one (1) shall be a voting member in good standing from a _____ Section.  One (1) shall be voting members in good standing from either a _____ or _____ Section.	
Region 8 is comprised of the following Sections: Alaska (small), Arizona, Columbia (small), Hawaii, Inland Empire (small), Montana (small), Nevada, Oregon, Seattle, Southern Idaho (small), Tacoma-Olympia (small) and Utah, and the Canadian Provinces of Alberta, British Columbia, Northwest Territories, Yukon					
Region 9	Region Director			Shall be a member in good standing with an Address of Record in Region 9.	
	Region Governor			One (1) shall be a voting member in good standing from the _____ Section.	
Region 9 is comprised of the following Sections: Los Angeles, Sacramento, San Diego and San Francisco.					
Region 10	Region Director			Shall be a voting Society member in good standing with an Address of Record in Region 10.	
	Region Governor			_____ (x) shall be a voting member(s) in good standing from Region 10. Candidates shall be at the time of nomination an incumbent President or have served as a President of a Region 10 Section or Group.	
Region 10 is comprised of the remaining geographic territory.					

**SAMPLE LETTER  
CANDIDATE LETTER OF INTENT TO SERVE**

November 1, 20xx

\_\_\_\_\_, Chair  
Name of Primary Institute OR  
Region x Board of Governors  
Address

Dear \_\_\_\_\_:

In accordance with the governing documents of the American Society of Civil Engineers, please accept my Letter of Intent to pursue the office of ASCE [President-elect/Technical Region Director/Region X Director/Region X Governor] in the 20xx election cycle. I intend to pursue my nomination through the [Technical/Geographic] Region Nominating Committee.

I fully understand and intend to comply with the responsibilities required for service as ASCE [President-elect/Technical Region Director/Region X Director/Region X Governor]. My prior service with the [Institutes/Region] has provided me with the knowledge and experience to serve in the position of ASCE [President-elect/Technical Region Director/Region X Director/Region X Governor], if elected by my peers.

My employer and family understand the responsibility, time commitment, and financial resources required to serve in this important position, and they have endorsed my willingness to serve.

Included with this letter are my Biographical Statement (in the format stipulated by the Society Secretary) and Vision Statement, as well as a high-resolution color photograph in a professional setting.

If you have any questions regarding my nomination, please feel free to contact me at \_\_\_\_\_.

Sincerely,

***NAME, PROFESSIONAL DESIGNATION(S)***

cc: \_\_\_\_\_, Chair, Region Board of Governors  
Thomas W. Smith III, CAE, ENV SP, F.ASCE, Society Secretary  
Patricia A. Montgomery, Managing Director, Executive and Board Operations

**INSERT NAME, PROFESIONAL CREDENTIALS  
PRESIDENT-ELECT**

**BIOGRAPHICAL STATEMENT**

**NOTE:** ***The Biographical Statement shall not exceed 1,000 words.*** Do not alter the category headings, margins or format of the template. You may add or delete bullets as needed within each category, as long as you do not exceed the word limitation. **Submit the document as a WORD file.**

**EDUCATION**

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**WORK EXPERIENCE**

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**ASCE INVOLVEMENT**

**Society-Level**

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**Local Level**

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**OTHER VOLUNTEER ACTIVITIES**

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**AWARDS**

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**NOMINATION FOR PRESIDENT-ELECT  
THROUGH TECHNICAL REGION**

December 1, 20xx

Thomas W. Smith III, CAE, ENV SP, F.ASCE  
Society Secretary  
American Society of Civil Engineers  
1801 Alexander Bell Drive  
Reston, Virginia 20191

Dear Secretary Smith:

In accordance with the Bylaws of the Society, the Technical Region Nominating Committee convened on \_\_\_\_\_, 20xx to review the candidates who declared to seek the office of President-elect.

I am pleased to inform you that the Technical Region Board of Governors voted to nominate \_\_\_\_\_, [credentials], for consideration by the Society's Board of Direction Nominating Committee to serve as President-elect for the term commencing October 20xx.

If you have any questions regarding this nomination, please do not hesitate to contact me.

Sincerely,

Chair, Technical Region Board of Governors

cc: Nominee  
\_\_\_\_\_, Technical Region Director  
\_\_\_\_\_, Technical Region Director  
Patricia A. Montgomery, Managing Director, Executive and Board Operations

**OFFICIAL NOMINATION FOR PRESIDENT-ELECT  
THROUGH GEOGRAPHIC REGION**

December 1, 2016

Thomas W. Smith III, CAE, ENV SP, F.ASCE  
Secretary  
American Society of Civil Engineers  
1801 Alexander Bell Drive  
Reston, Virginia 20191

Dear Secretary Smith:

In accordance with the Bylaws of the Society, I am pleased to inform you that the Region x Board of Governors has nominated \_\_\_\_\_ to serve as President-elect for the term commencing October 20xx.

\_\_\_\_\_’s nomination was approved unanimously at a meeting of the Region Board of Governors on November 20, 2016.

Sincerely,

Chair, Technical Region Board of Governors

cc: Nominee  
Patricia A. Jones, Director, Executive and Board Operations

**OFFICIAL NOMINATION FOR GEOGRAPHIC REGION DIRECTOR**

December 1, 2016

Thomas W. Smith III, CAE, ENV SP, F.ASCE  
Secretary  
American Society of Civil Engineers  
1801 Alexander Bell Drive  
Reston, Virginia 20191

Dear Secretary Smith:

In accordance with the Bylaws of the Society, I am pleased to inform you that the Region x Board of Governors has nominated \_\_\_\_\_ to serve as Region Director for the term commencing October 20xx.

\_\_\_\_\_’s nomination was approved unanimously at a meeting of the Region Board of Governors on November 20, 2016.

Sincerely,

Chair, Region Board of Governors

cc: Nominee  
Patricia A. Jones, Director, Executive and Board Operations

**OFFICIAL NOMINATION FOR TECHNICAL REGION DIRECTOR**

December 1, 2016

Thomas W. Smith III, CAE, ENV SP, F.ASCE  
Secretary  
American Society of Civil Engineers  
1801 Alexander Bell Drive  
Reston, Virginia 20191

Dear Secretary Smith:

In accordance with the Bylaws of the Society, I am pleased to inform you that the Technical Region Board of Governors has nominated \_\_\_\_\_ to serve as the Technical Region Director for the term commencing October 20xx.

\_\_\_\_\_ was nominated by the \_\_\_\_\_ Institute and was approved unanimously at a meeting of the Technical Region Board of Governors on November 20, 2016.

Sincerely,

Chair, Technical Region Board of Governors

cc: Nominee  
Patricia A. Jones, Director, Executive and Board Operations

**INSERT NAME, PROFESIONAL CREDENTIALS  
REGION DIRECTOR**

**BIOGRAPHICAL STATEMENT**

**NOTE:** ***The Biographical Statement shall not exceed 600 words.** Do not alter the category headings, margins or format of the template. You may add or delete bullets as needed within each category, as long as you do not exceed the word limitation. **Submit the document as a WORD file.***

**EDUCATION**

- 
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**WORK EXPERIENCE**

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**ASCE INVOLVEMENT**

**Society-Level**

- 
- 
- 

**Local Level**

- 
- 
- 

**OTHER VOLUNTEER ACTIVITIES**

- 
- 
- 
- 

**AWARDS**

- 
- 
-



**INSERT NAME, PROFESIONAL CREDENTIALS  
REGION GOVERNOR**

**BIOGRAPHICAL STATEMENT**

**NOTE:** ***The Biographical Statement shall not exceed 200 words.** Do not alter the category headings, margins or format of the template. You may add or delete bullets as needed within each category, as long as you do not exceed the word limitation. **Submit the document as a WORD file.***

**EDUCATION**

- 
- 

**WORK EXPERIENCE**

- 
- 
- 
- 

**ASCE INVOLVEMENT**

**Society-Level**

- 
- 
- 

**Local Level**

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- 
- 

**OTHER VOLUNTEER ACTIVITIES**

- 
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- 

**AWARDS**

- 
- 
-

**SAMPLE ORGANIZATIONAL ENTITY ENDORSEMENT**  
**(Must be submitted on Organizational Entity Letterhead)**  
**Submit to Nominee no later than March 31.**

Date (must be after the Nominating Committee convenes)

Addressed to Nominee

The Board of Governors of the XYZ Section of ASCE convened on Wednesday, March 2, 20xx, to consider the Official Nominees for (insert President-elect, Region Director or Region Governor, as appropriate) for the term commencing October 20xx. The Board reviewed the election materials for each Nominee and discussed issues of relevance.

[INSERT RATIONALE, IF DESIRED. NO MENTION OF OTHER NOMINEES IS PERMITTED IN THE RATIONALE.]

Upon conclusion of the discussions, the Board voted to endorse \_\_\_\_\_ for the position of (insert relevant office title).

Please accept this letter as our official Endorsement Action.

Respectfully submitted,

Insert Name of Chair  
President, XYZ Section Board of Governors

**SAMPLE ENDORSEMENT FROM INDIVIDUAL MEMBER**  
**(Must include Name, Address of Record and Member ID for validation)**  
**Submit to Nominee no later than March 31.**

Date

Addressed to Nominee

I have reviewed the election materials provided by the Nominees for the office of (insert President-elect, Region Director, or Region Governor) for a term commencing October 20xx.

[INSERT RATIONALE, IF DESIRED. NO MENTION OF OTHER NOMINEES MAY BE INCLUDED IN THE RATIONALE.]

Please accept this document as my personal endorsement of \_\_\_\_\_ for the position of (insert relevant office title).

Respectfully submitted,

Name and professional credentials

Address of Record

Member ID

**OPTIONAL:**

One (1) ASCE affiliation (i.e., Past Chair, ABC Committee)

One (1) professional affiliation (i.e., President, XYZ Consultants, Inc.)

**OFFICIAL NOMINEE NAME, CREDENTIALS  
ENDORSEMENT LIST**

**ENDORSEMENTS FROM ORGANIZATIONAL ENTITIES**

1. **Regions and Institutes**
  -
2. **USA Sections and Branches**
  -
3. **International Sections and Groups**
  -
4. **Councils**
  -
5. **Society-Level Committees**
  -

**ENDORSEMENTS FROM INDIVIDUALS**

1. **Past ASCE Presidents**
  -
2. **Current Governors and Institute Leaders**
  -
3. **Current Section and Branch Board Members**
  -
4. **ASCE Members**
  -

**INSERT NAME, CREDENTIALS**  
**[PRESIDENT-ELECT, REGION DIRECTOR, REGION GOVERNOR]**  
**OFFICIAL NOMINEE**

**ENDORSEMENT LIST**

For each Individual endorsement listed, ASCE will publish the member's name, professional credentials, **one** ASCE affiliation, **one** professional affiliation, and state of residence (as shown in the samples below). You are not permitted to alter the category headings or list an individual in more than one category.

**Send a copy each Endorsement Action with your Endorsement List for validation by April 1.**

**ENDORSEMENTS FROM ORGANIZATIONAL ENTITIES**

1. **Regions and Institutes**
  - Region 6 Board of Governors
  - Transportation & Development Institute
  
2. **USA Sections and Branches**
  - Youngstown Branch, OH
  - Illinois Section
  
3. **International Sections and Groups**
  - Bangladesh Section
  - Hong Kong Section
  
4. **Councils**
  - Central Region Younger Member Council
  - New York State Council

**ENDORSEMENTS FROM INDIVIDUALS**

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  - James W. Smith, P.E., D.GE, F.ASCE; President of XYZ Institute; WI
  
3. **Current Section and Branch Board Members**
  - John T. Smith, P.E., Dist.M.ASCE; Secretary, Gainesville Branch; Vice President, ABC123 Professional Services; KS
  - Diane T. Wilson, A.M.ASCE; President, Las Vegas, NV

4. **ASCE Members**

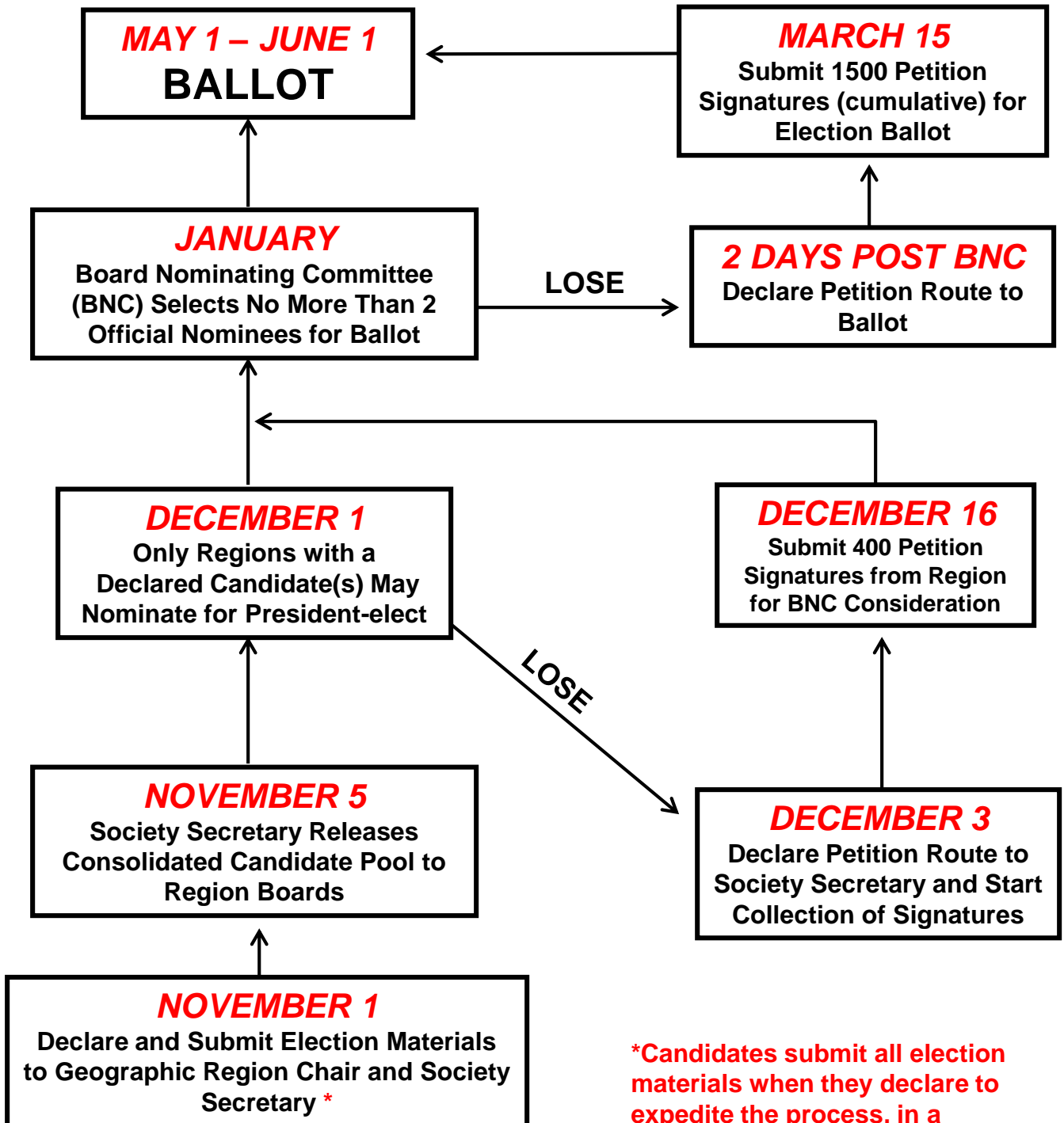
- John S. Doe, Ph.D., P.E., F.ASCE; Past President EWRI; President, Deere Corporation; OH
- Andrew J. Fox, P.E., M.ASCE; Past Zone II Vice President; VA
- Mary D. Jones, A.M.ASCE; Supervisor, Smith Engineering Consultants; CT
- Peter K. Temple, P.E., LEED AP, M.ASCE; Past District 16 Director; Chair, ABC Engineering; CA

# PRESIDENT-ELECT NOMINATION PROCESS

## Through Geographic Region

Attachment I

Page 1 of 5



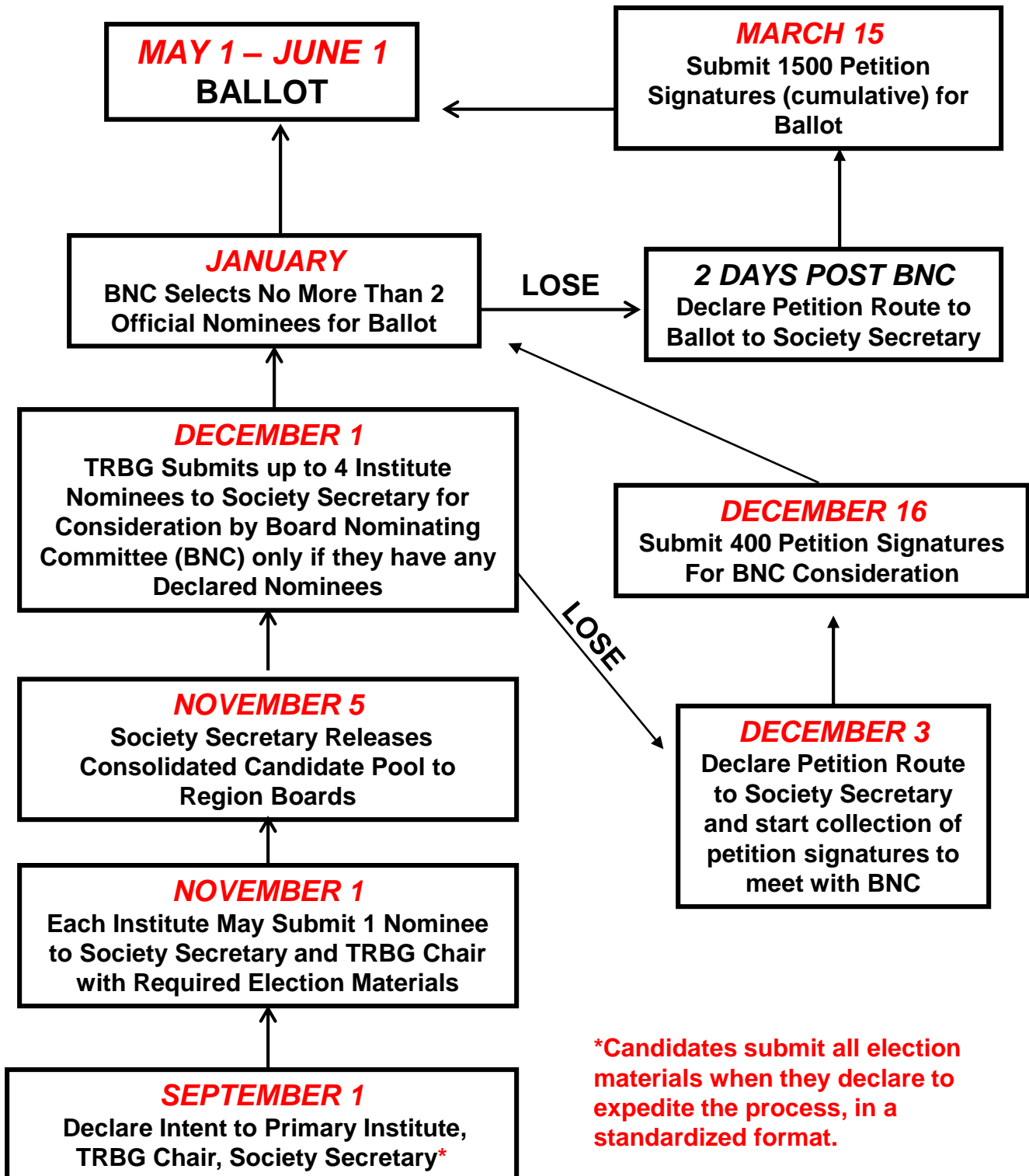
**\*Candidates submit all election materials when they declare to expedite the process, in a Standardized format**

October 2017

# PRESIDENT-ELECT NOMINATION PROCESS

## Technical Region

Attachment I  
Page 2 of 5

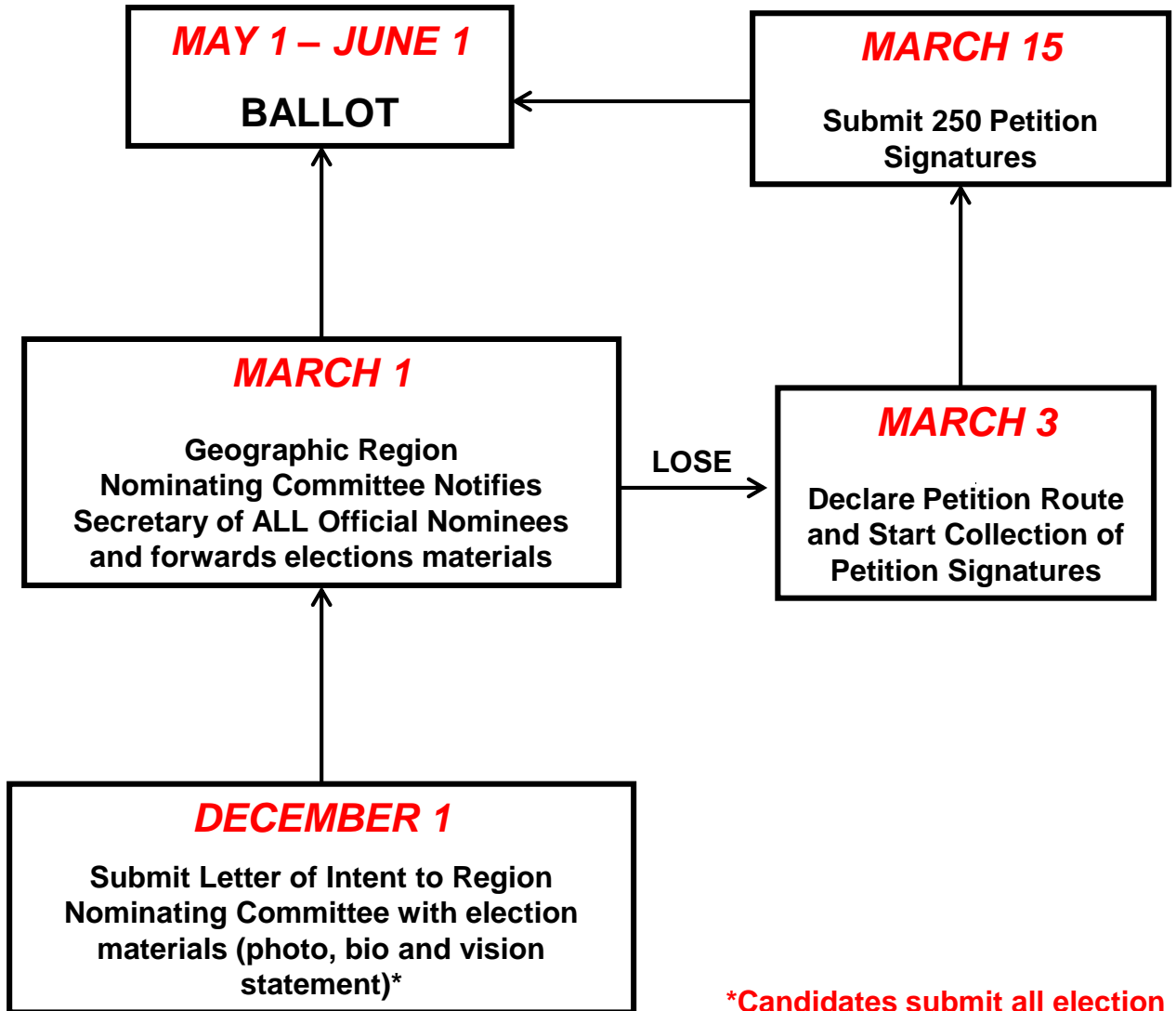


October 2017



# REGION DIRECTOR Nomination Process

Attachment I  
Page 3 of 5

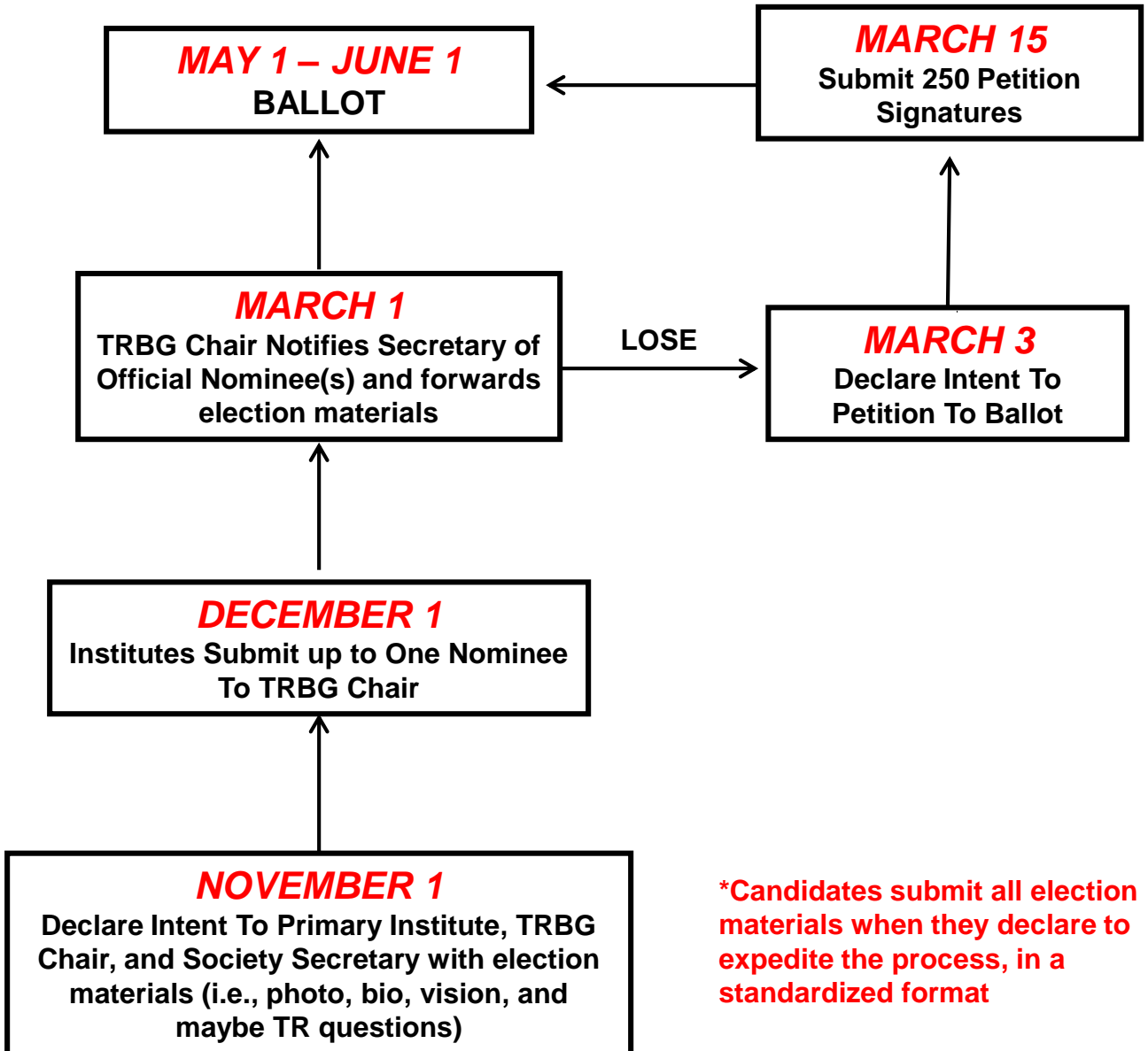


**\*Candidates submit all election materials when they declare to expedite the process, in a standardized format**

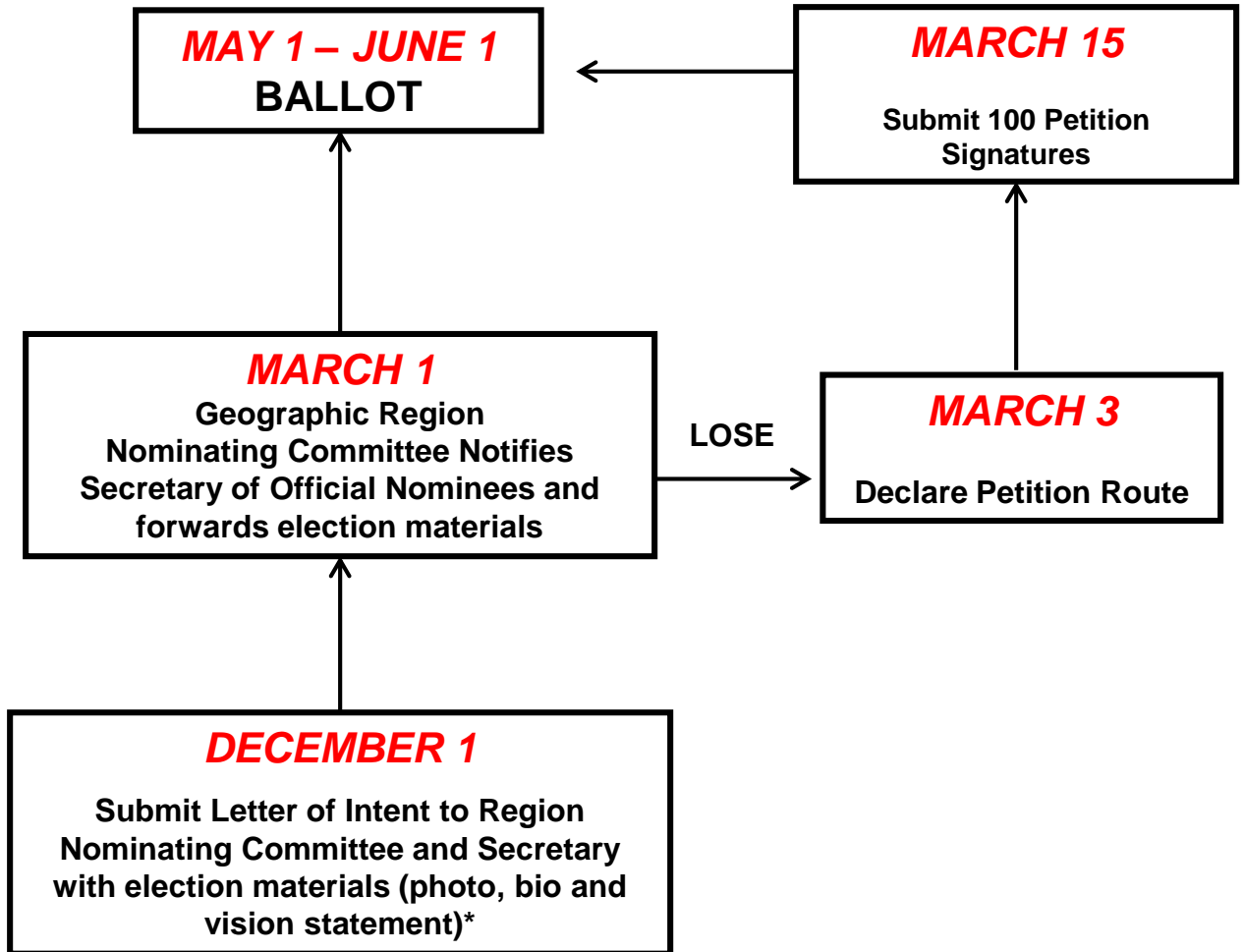
October 2017

# TECHNICAL REGION DIRECTOR Nomination Process

Attachment I  
Page 4 of 5



# REGION GOVERNOR Nomination Process



**\*Candidates submit all election materials when they declare to expedite the process, in a standardized format**